



GEORGE TOWN COUNCIL

QUARTERLY PERFORMANCE REPORT

1st October – 31 December 2020

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MESSAGE FROM THE GENERAL MANAGER

The mid-point of the financial year finds Council in a sound financial position, with high performance across all areas of Council including the second successive quarter of achieving 100% in completion of service requests.

The Capital Works Program is well underway with almost 50% of funds having been expended or committed. This includes commencement of the first stage of the mountain bike trails at Mt George and completion of the stage two of Regent Square Playground.

The George Town Sports Complex has had a number of improvements including the installation of AFL standard training lights, irrigation at both the football and cricket ovals, installation of a synthetic cricket wicket and the construction of a multi-purpose change facility is nearing completion. These projects have been funded with a combination of federal and state funding and in-kind contributions from a number businesses within the Bell Bay Advanced Manufacturing Zone. On behalf of Council and community, I give my sincere appreciation and gratitude to:

- Kempe Engineering (Cranes Supply)
- GLB (Civil Works Supply)
- Hazel/Crossroads (Concrete Supply)
- Bell Bay Aluminium (Labour Supply)
- Engineering Plus (Civil Design)
- Temtrol (Labour Supply)
- Tas Electrical (Technical Supply and TasNetworks Dealings)
- ABC Blasting (Boom Lift Supply)
- East Tamar Maintenance (Grouting of the Light Towers)
- Bridget Archer MP

Council has resolved to assume ownership and operation of the Bass and Flinders Centre and is very much looking to working with the current volunteers, community members, tourism bodies and the soon to be appointed Arts, Cultural and Experiences Officer, in ensuring the centre continues to be a maritime marvel enjoyed by community and visitors. I take this opportunity to recognise the outstanding efforts and foresight of those involved in the development of the Centre past and present.

Council's financial performance over the first two quarters is sound with favourable results in both expenditure and revenue. This positive result can be attributed to a number of factors including higher than forecast building and planning activity resulting in increased income from rates and statutory fees. Council was also the beneficiary of a change in methodology employed by the State Grants Commission used for the distribution of the Commonwealth's Financial Assistance Grants Program. Other factors include timing the processing of invoices for contracted services.

Even with positive results thus far, we are still investing great effort into ensuring our forecast deficit has as minimal impact as possible.

Shane Power
General Manager
George Town Council

GOVERNANCE REPORT

1. General Managers Matters of Involvement 2nd Quarter 1 October to 31 December 2020

Excludes internal operational meetings.

GENERAL MANAGER – MATTERS OF INVOLVEMENT – SHANE POWER		
October	1	Met with Tourism Tasmania
	1	Attended FILT Meeting
	1	Attended BBAMZ Meeting
	2	Attended Unveiling of Garbage Truck New Design
	2	Attended Building Better Regions
	5	Attended meeting with Beacon Foundation
	5	Attended Launchpad meeting
	7	Attended Tamar Estuary Management Taskforce meeting
	9	Attended meeting with Resident Low Head
	12	Attended Audit Panel meeting
	12	Conducted Roadshow for George Town and Low Head residents with the Mayor and Management
	12	Attended Launchpad meeting
	13	Attended Council Workshop
	14	Onsite kanamaluka Trail cultural identification walk with management
	14	Attended LG Professionals Tas. – Board meeting
	15	Attended LGPro Conference – Campbell Town
	16	Attended Regional Integration Workshop
	19 – 23	Annual Leave
	26	Attended media launch of Healthy George Town
	26	Met with new residents
	26	Attended Launchpad Sub-Group meeting
	27	Attended Council Workshop
	27	Attended Ordinary Council Meeting
	28	Tamar FM Interview
	28	Met with local resident on cultural proposal
	29	Attended LGAT Code of Conduct Regional Information and Consultation Session on the Local Government Code of Conduct procedures
	29	Teleconference Beacon Foundation
	29	Attended Future Impact Group (Launchpad) meeting
	29	Attended Circular Economy meeting
	30	Attended meeting on Building Better Regions Fund
	30	Met with RDA Tasmania
	30	Met with Weymouth Progress Association and Parks and Wildlife
	30	Met with potential developer
November	03	Met with FILT and Beacon
	03	Met with organiser of the Tamar Valley Folk Festival
	04	Attended Community Pride Meeting
	04	Met with Councillor
	04	Attended TasWater General Meeting (AGM)
	05-06	Attended General Managers' Workshop
	06	Attended 2020 Tasmanian Community Achievements Awards – online

	07	Assisted in the Farmer's Market – tree giveaway
	09	Attended NAIDOC Week Flag Raising Ceremony
	09	Attended Launchpad Sub-Group meeting
	09	Attended George Town Chamber of Commerce meeting
	10	Attended Council Workshop
	10	Attended Special Meeting of Council
	11	Attended FIG meeting
	11	Attended Remembrance Day
	12	Attended FILT meeting
	12	Attended BBAMZ Board meeting
	12	Attended Mountain Bike Reference Group Meeting
	12	Met with Resident
	12	Attended Annual General meeting of George Town Council
	13	Tamar FM Interview
	13	Met with Reconciliation Tasmania North representatives
	16	Met with Ratepayer
	16	Attended Launchpad Sub-Group meeting
	17	Attended Business Breakfast hosted by BBAMZ
	18	Guest speaker at the NTWMG 2020 Waste NoT Awards with the Mayor
	18	Attended LGAQ energy briefing
	18	Attended Emergency Management meeting for George Town municipality
	19	Met with representatives of HRplus
	19	Participated in professional development
	23	Attended George Town Collective Ed. meeting
	23	Attended 'Closing the Skills Gap' meeting with BBAMZ
	23	Attended Launchpad meeting
	24	Met with Bell Bay Aluminium General Manager and representatives
	24	Attended Council Workshop
	24	Attended Ordinary Meeting of Council
	25	Tamar FM interview
	25	Attended NTDC Annual General Meeting
	26	Attended the opening of the AFL Lights at George Town Football ground
	26	Attended meeting with the Federal Minister for Bass and mayor
	26	Attended meeting with NTDC
	26	Attended meeting with the new Launceston Chamber of Commerce Executive Officer and Mayor
	26	Attended George Town Chamber of Commerce Business Expo with Launceston Chamber of Commerce Executive Officer and Mayor
	30	Attended the opening of the City Mission, George Town
	30	Attended Launchpad Group meeting
December	1	Participated in professional development
	1	Attended PERAC regional workshop North
	1	Attended meeting with ASPIRE
	2	Attended Community & Business Advisory Group meeting
	2	Attended Tamar Estuary Management Taskforce meeting
	2	Attended Tamar Valley Leaders luncheon
	3	Attended LGAT General Meeting and Mini Conference
	4	Attended Circular Economy discussions
	4	Attended Regional General Managers' meeting
	7	Attended GLTP Committee meeting
	7	Met with Creative Cities representatives
	7	Attended Audit Panel meeting
	7	Attended Launchpad Sub-Group meeting
	7	Attended George Town Chamber of Commerce meeting

	8	Attended Council Workshop
	9	Attended LG Professional Tas- Board meeting
	9	Met with Woodside representatives
	10	Attended FILT meeting
	10	Attended South George Town end of year presentation
	10	Met with the Hon. Rebecca White MP, Leader of the Opposition
	10	Attended the Star of the Sea end of year presentation
	11	Met with the George Town Yacht Club representatives
	11	Met with the George Town RSL sub-branch representatives
	11	Attended NRM meeting on TEER Strategy
	11	Attended NTWMG Meeting
	11	Participated in the George Town Christmas Parade
	14	Attended Launceston Business Fibre Zone (nbn) – Roundtable with Federal Minister for Communications, Cyber Safety and the Arts – Minister Fletcher MP
	15	Attended Prime Minister breakfast
	15	Attended Council Workshop
	15	Attended Ordinary meeting of Council
	16	Attended RLUS Meeting
	16	Tamar FM Interview
	17	Attended Premier's Business Breakfast
	17	Met with Northern General Manager's re Council Shared Services
	17	Attended Star of the Sea end of year presentation
	17	Attended of the opening of the George Town Flying Fox
	17	Met with representatives of George Town Neighbourhood House
	21	Met with Trade Training Centre
	21	Met with potential Bell Bay developer representatives
	21	Met with representatives of the Outer Cove Creative Collective
	23	Attended BBAMZ Board Meeting

2. Council Resolutions Monitor

The Council Resolutions Monitor is located in Annex A.

3. Use of the Council Seal

The Seal of the George Town Council was used on the following occasions during the reporting period.

Date	Document Details
01.10.2020	Grant Deed – Taste of Tam O’Shanter COV-19BRRS027 – Create Efficiency
14.10.2020	Grant Deed – MD & JA Cooper Pty Ltd – Fannys Bay Distillery COV19-BRRS031 Website Overhaul & E-Commerce Upgrade
14.10.2020	Grant Deed – MD & JA Cooper Pty Ltd – Fannys Bay Distillery COV-19BRRS003 – Marketing Advice
01.10.2020	Grant Deed – Taste of Tam O’Shanter COV-19BRRS011 Next Level
14.10.2020	Grant Deed – Covid19 Lifestyle George Town Football Club – COV19-LRG03 – Covid 19 Sanitising Equipment and Footballs
14.10.2020	Grant Deed – George Town Football Club LRG04 Covid 19 – Sanitising
14.10.2020	Grant Deed – George Town Football Club – Covid 19 Event Recovery
20.10.2020	Grant Deed – Weymouth Progress Association – Covid 19 Event Recovery
20.10.2020	Grant Deed – Low Head Pilot Station Support Group Inc COV-19 LRG12 Volunteers and Visitors Health and Safety
20.10.2020	Grant Deed – Northern Suburbs Boxing COV-19 LRG10 Hygiene Products and Equipment
20.10.2020	Grant Deed – Latitude Wines Pty Ltd (Delamere Vineyards) COV-19BRRS030 Sparkling Bottle Label/Hooder Asset Purchase
20.10.2020	Grant Deed – Latitude Wines Pty Ltd (Delamere Vineyards) COV-19BRRS034 Cellar Door Reservation Software and E-Marketing
23.10.2020	Easement Deed N/000273 TasNetworks , Department Communities Tas. Stage 1, 52 Hallem Street, George Town
27.10.2020	Final Plan and Schedule of Easements Stages 3 and 4, Lots 12-14 and 17-20 Beachcomber Place, Lulworth
29.10.2020	Grant Deed – St Vincent de Paul Community Grant Round 1 CGR003
29.10.2020	Grant Deed – George Town Football Club, Community Grant Round 1 CGR001
12.11.2020	Grant Deed – Launceston City Mission Community Assistance Grant Round 1 CAG00004CAG Lunchroom Setup
16.11.2020	Grant Deed – Hillwood Football Club COV-19LRG08 Covid Sanitising
16.11.2020	Grant Deed – Chloris Martin (The Grove) COV-19LRG11 Covid19 Upgrade of External Appearance of front building
09.12.2020	Council Lease DPIPWE Ref: 261708, Crown Land PID 9129963 Mountain Bike Trail
21.12.2020	Northern Tasmania Development Corporation Ltd Members Agreement 2020-2023
21.12.2020	Grant Deed – Low Head Tourist Park COV-19BRRS036 Proposed Southern End Development
21.12.2020	Final Plan and Schedule of Easements for Lots 33-37 Lord Liverpool Drive, Low Head
24.12.2020	Deed of Gift – Bass and Flinders Centre (George Town Norfolk Pty Ltd)
24.12.2020	Grant Deed 2020-2021 Improving the Playing Field (Small) Grants Program – Installation of fixed indoor basketball infrastructure

4. Audit Panel Actions

Outstanding Audit Panel actions are listed in Annex B.

5. Annual Plan Progress Report

The Annual Plan Progress report is a snapshot of progress against the tasks of the 2020-2021 Annual Plan. It follows a traffic light system. Green indicates the task has commenced and is on schedule. Yellow light indicates the task has commenced but is slightly behind schedule. Red light indicates the task has commenced and is substantially behind schedule, or the task has not yet commenced. Clarifying remarks are located in the comments section of each task. The report is located in Annex C.

SECTION 1

FINANCIAL REPORT

6. Financial Reports

Included in this section are the following financial reports:

Financial Summary Commentary on the financial results and key variances to budget.

Operating Statement Summary of year to date financial performance against budget

Operating Statement – by Program of year to date financial performance against budget

Capital Works Statement - Summary of year to date capital expenditure by asset type

Financial Reserves - Summary of balances and movement in Council reserves

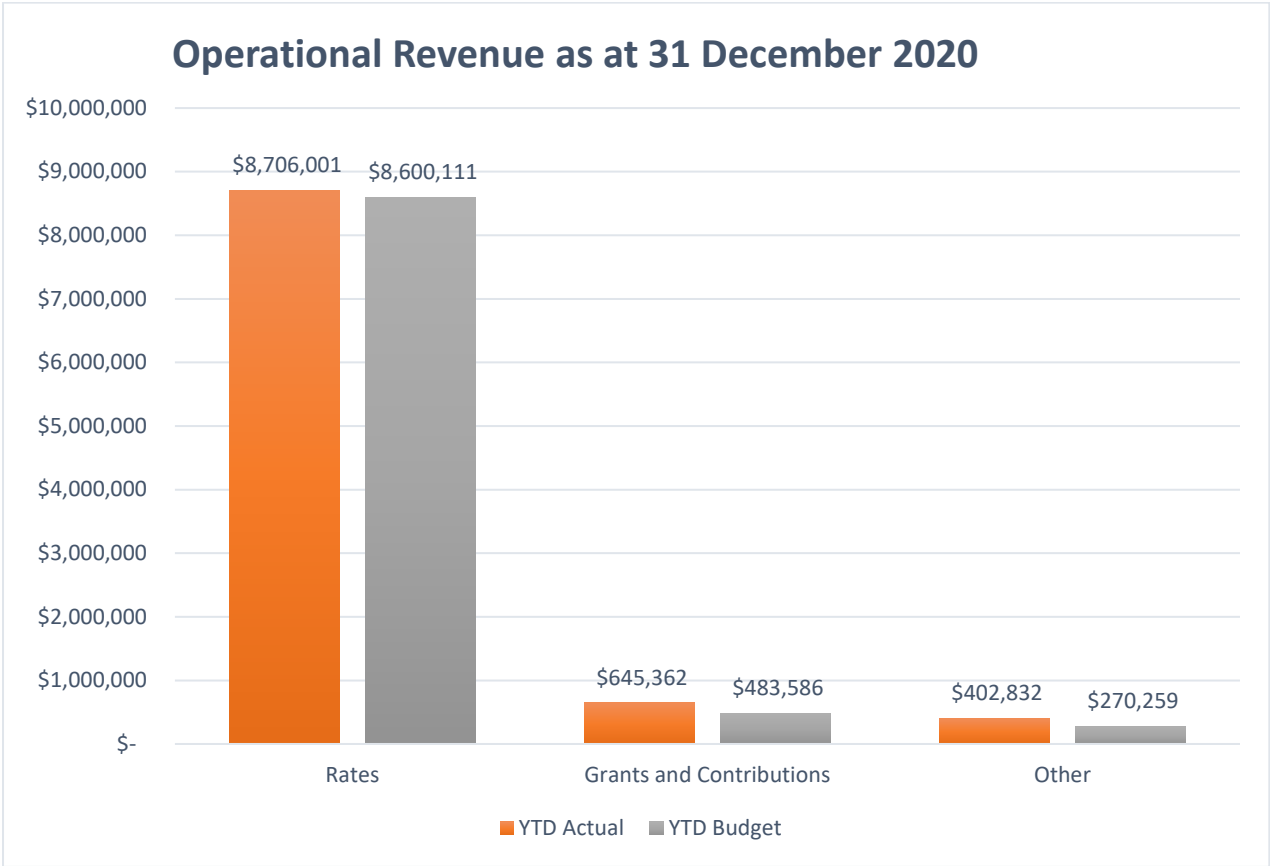
Outstanding Rates report

7. Summary of financial results - 1 July to 31 December 2020

The operating income for the period to 31 December 2020 is \$9.75m or 96.4% of total annual budget. Against year to date budget projections, overall income shows a positive result of \$0.400m as a result of higher than budgeted financial assistance grant funding, timing of Healthy George Town funding, statutory building permit fees and rates and charges income. Operating expenditure year to date is \$5.72m or 48.7% of total annual budget. Against year to date, overall expenditure is less than budget by \$0.272m with all materials, contracts and employee costs all below expected expenditure for the 6 months to end of December 2020. Expenditure results are due to timing of payments for some December invoices and the COVID community recovery grants and timing of staff replacements.

The financial summary report has been reformatted to provide a visual representation of the results. Below is a summary of the operating statement compared to budget. Please see the financial statements on the following pages for further information on Council's financial performance for the quarter.

8. Operational Revenue



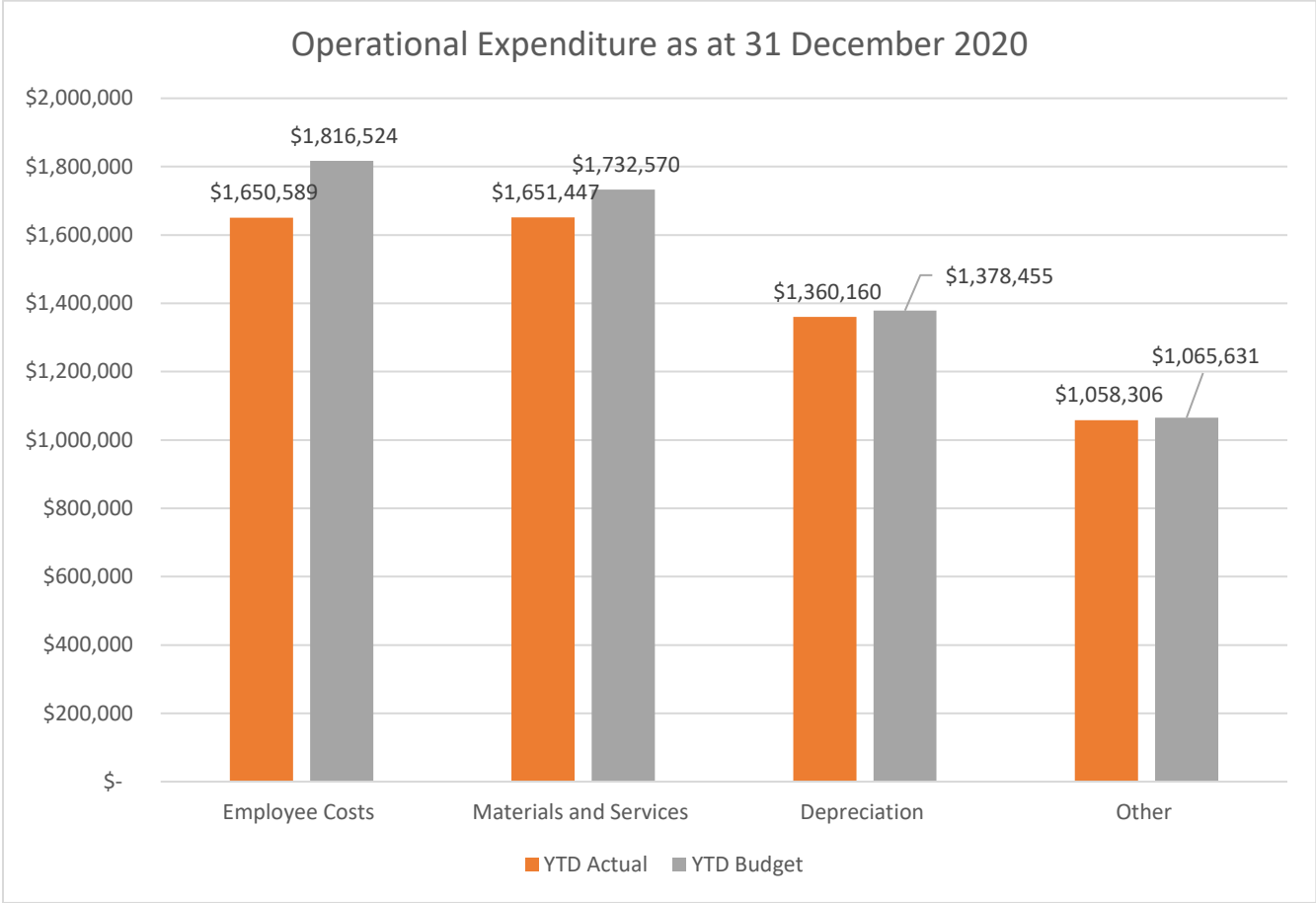
Key Budget Variance

Rates – Budget variance is increased income due to additional assessments and kerbside waste collections.

Grants and Contributions – Higher than budgeted due to the six monthly allocation of the \$82,000 additional Financial Assistance Grant income for the 2020-21 financial year above budget, and Healthy George Town Grant funding.

Other– Overall favourable variance due largely to higher than budgeted income in Statutory Planning and Building fees.

9. Operational Expenditure



Key Budget Variance

Employee Costs– Favourable budget variance is due to timing of staff appointments.

Materials and Contracts – Favourable variance due mainly to timing of operational invoices.

Other Expenses – Small favourable variance due mainly to timing of operational invoices.

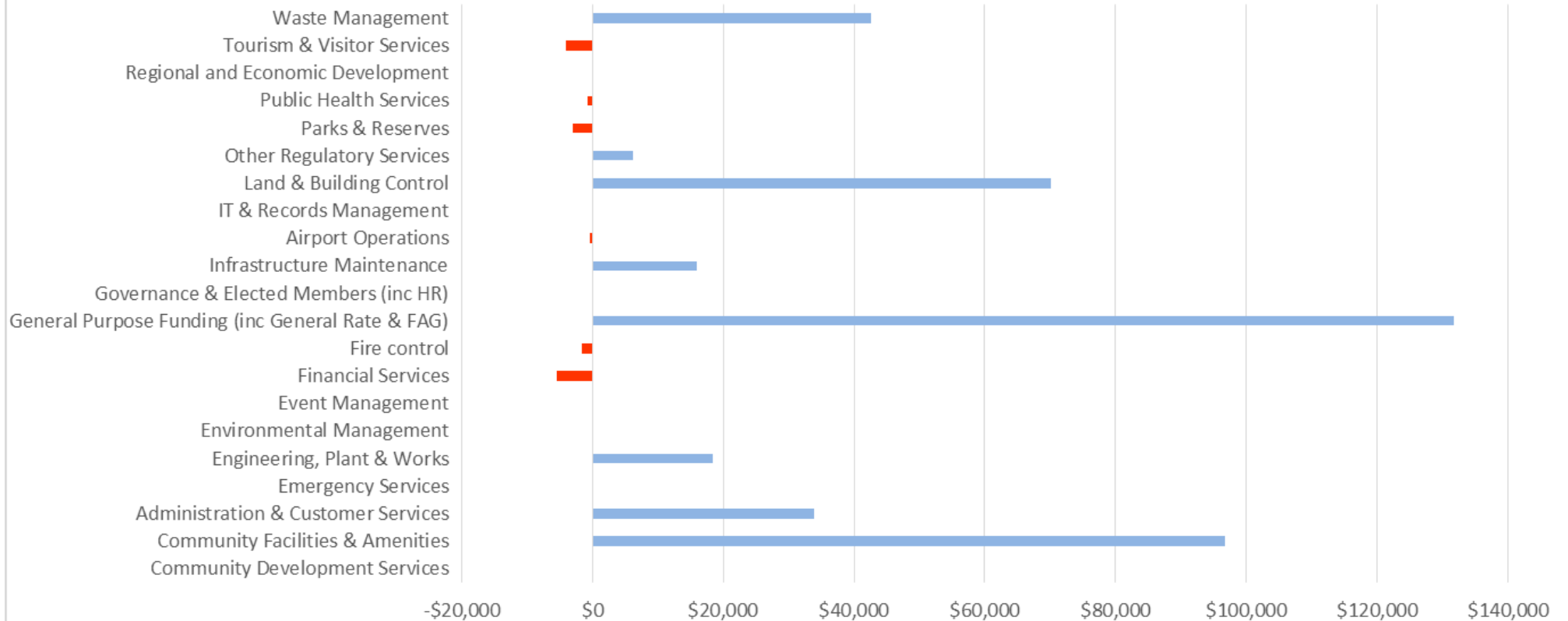
10. Operating Statement

The Operating Statement includes all sources of Council revenue and expenditure incurred in its day-to-day operations. It should be noted that only recurrent income has been included, with insurance payments and all capital grants being excluded. Expenditure listed in the Operating Statement does not include the cost of asset purchases or sales, loan repayments, capital works expenditure or reserve funds. It does, however, include depreciation as an expense.

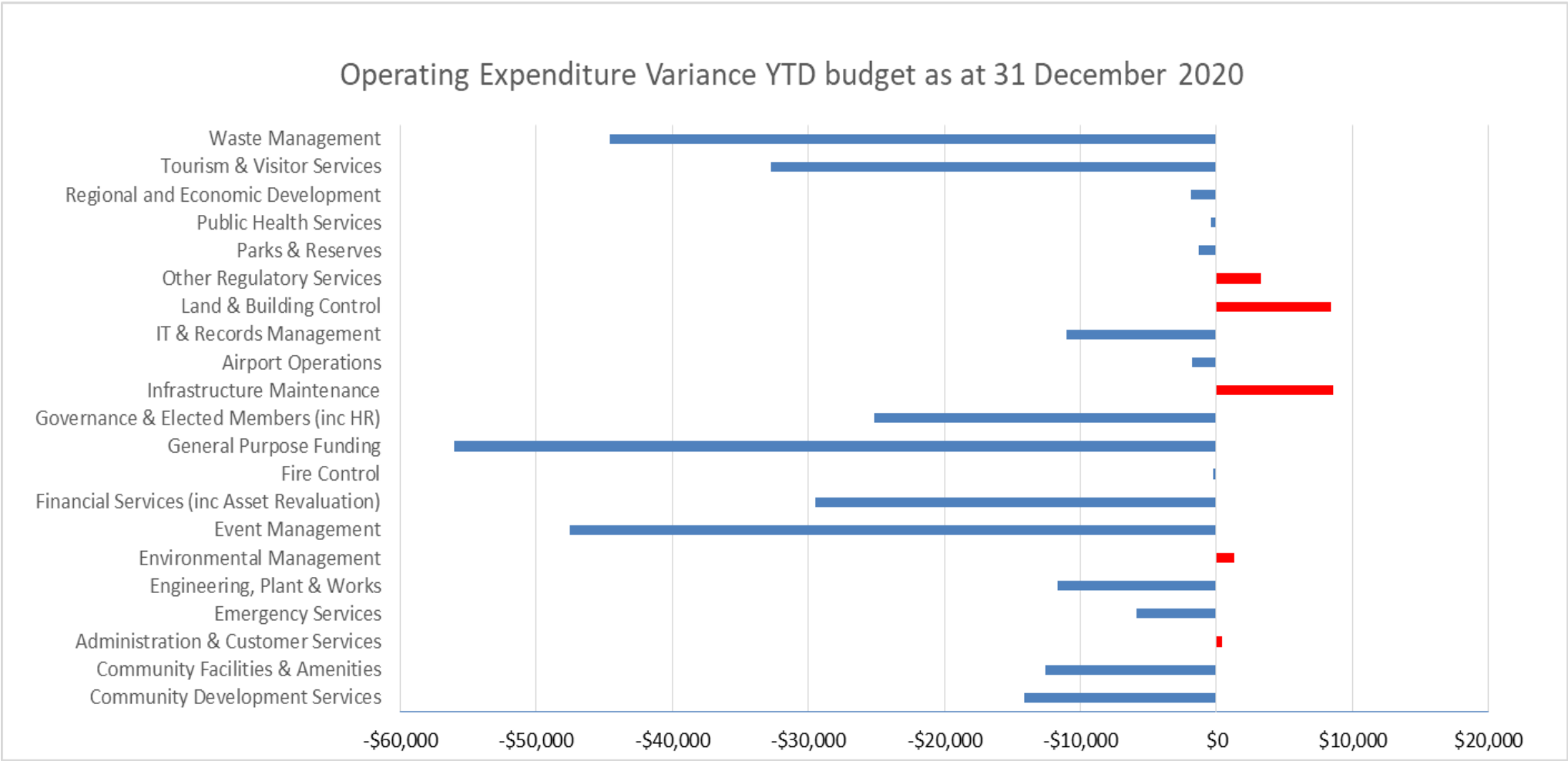
	<u>2021 Actual YTD 31 December 2020</u>	<u>2021 YTD Budget</u>	<u>Variance to YTD Budget</u>	<u>2021 Full Yr Budget</u>
	\$	\$	\$	\$
<u>Operating Income</u>				
Grants operational	645,362	483,586	161,777	967,171
Investment Income	11,494	17,500	-6,006	35,000
Other Revenues	15,588	13,279	2,309	26,558
Rates	8,706,001	8,600,111	105,890	8,610,111
Reimbursements	68,820	55,762	13,058	111,524
Statutory Charges	213,848	94,511	119,338	189,021
User Charges	93,083	89,208	3,875	178,415
<u>Total Operating Income</u>	9,754,195	9,353,956	400,239	10,117,800
<u>Operating Expenditure</u>				
Contracts	1,350,489	1,368,903	18,414	2,537,805
Depreciation Amortisation	1,360,160	1,378,455	18,295	2,756,910
Employee Costs	1,650,589	1,816,524	165,935	3,783,047
Finance Costs	49,527	50,016	489	100,016
Impairment	0	0	0	5,000
Internal Hire	-1,636	0	1,636	0
Materials	300,959	363,668	62,709	727,335
Other Expenses	1,010,416	1,015,615	5,199	1,834,230
<u>Total Operating Expenses</u>	5,720,503	5,993,180	272,677	11,744,343
<u>Surplus/Deficit</u>	4,033,692	3,360,776	672,916	-1,626,543
Federal Assistance grant prepaid	967,171	967,171	0	967,171
Carry forward Healthy GT grant in advance	0	124,472	-124,472	124,472
<u>Underlying Surplus</u>	5,000,863	4,452,419	548,444	-534,900

11. Operational Revenue by Program

Operating Income Variance YTD budget as at 31 December 2020



12. Operational Expenditure by Program



Expenditure – variances to projected budget year to date.

Over projected year to date budget

- Other Regulatory Services – slightly above year to date allocation due to staffing.
- Parks and Reserves – timing of works.
- Infrastructure Maintenance – timing of roads slashing and tree maintenance works.
- Land & Building Control – over budgeted expenditure due to higher income received for Planning and Building applications.

Under projected year to date budget

- Waste Management – lower than budgeted waste transfer station domestic waste and recycling costs due to timing of December contract and disposal invoices not processed as at 31 December 2020.
- Tourism and Visitors Information – favourable variance due to the delay in opening times and stock purchases.
- IT & Records Management – favourable variance to budget due to the timing of invoices.
- General Purpose Funding – lower than budgeted employee on costs due to leave provision balances.
- Governance, Elected Members and HR –favourable variance due to timing of Place Making expenditure and projects.
- Financial Services – timing of strategic reviews.
- Events management – favourable against YTD budget due to timing of events.
- Community Facilities and Amenities - favourable variance to budget due to the timing of Community Care and Recovery grant payments.

13. Cash and Reserves

Cash & Reserves As at 31 December 2020		
	<u>2019/20</u>	<u>2020/21</u>
Cash		
CASH AT BANK		
Reconciled cash at bank	\$729,757	\$2,180,476
Cash Investments	\$7,672,995	\$6,120,298
Cash available to meet Reserves, Provisions and Council Budget items	\$8,402,751	\$8,300,774
RESERVES & PROVISIONS		
Deposits & Trust funds	\$130,579	\$140,672
Annual Leave Provision (Total)	\$321,855	\$414,241
Long Service Leave Provision (Current)	\$398,714	\$272,272
Personal Leave Provision (Current)	\$59,194	\$0
Leave in Lieu (Current)	\$2,675	\$5,515
Plant Replacement Reserve	\$577,936	\$447,698
Public Open Space Reserve	\$21,753	\$77,191
Footpath Reserve	\$909	\$909
Road Development Reserve	\$7,255	\$7,255
Airport Maintenance Reserve	\$4,253	\$4,253
Private Works Reserve	\$11,519	\$11,519
Working Capital Reserve	\$123,977	\$123,977
Total	\$1,660,619	\$1,505,502
Surplus/(Deficit) after funding reserves & provisions above and available to meet Council Budget items	\$6,742,132	\$6,795,272

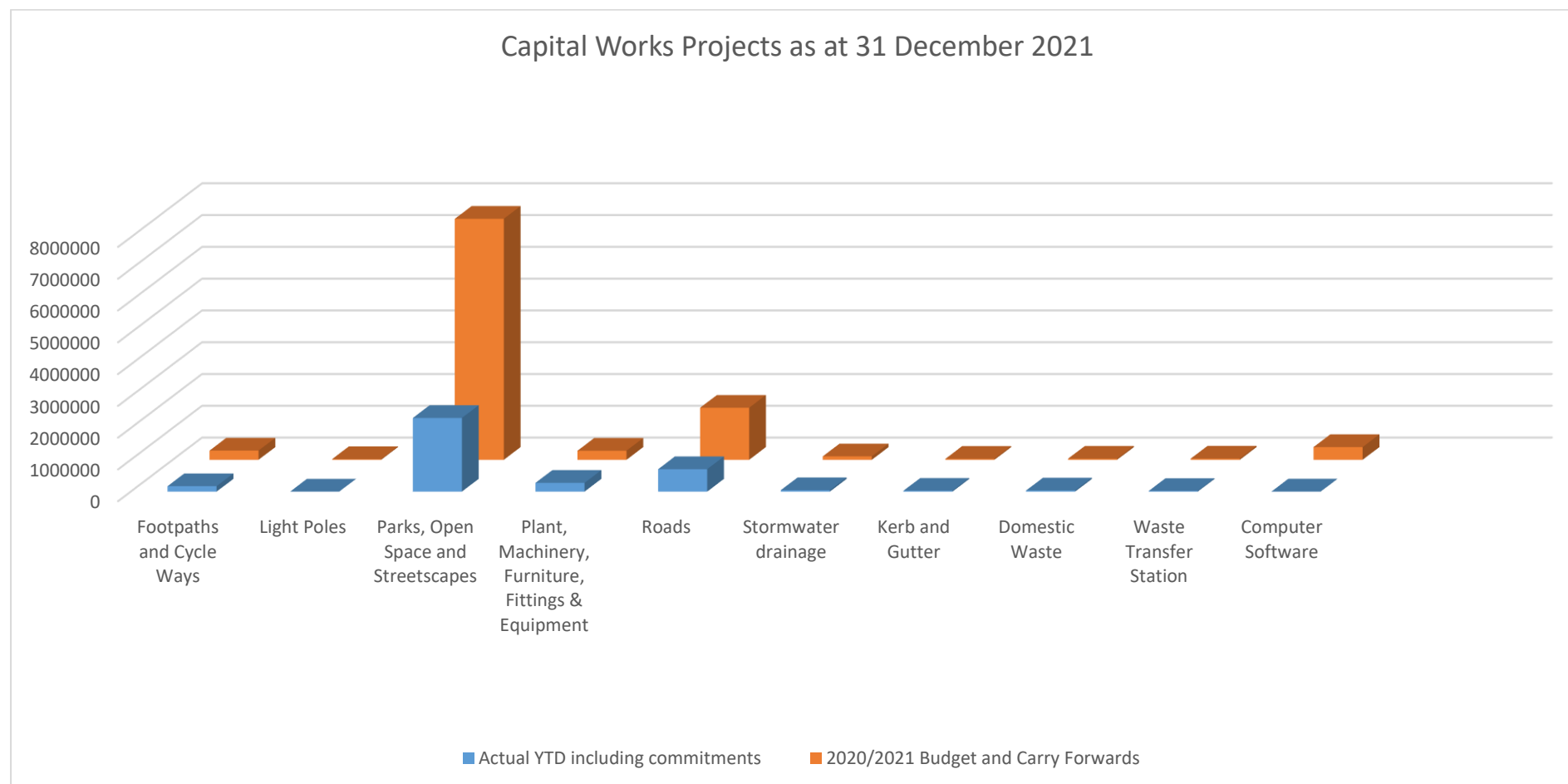
14. Rates Analysis

Rates Analysis For period ended 31 December 2020		
	<u>2019/20</u>	<u>2020/21</u>
	\$	\$
Rates Arrears - 1 st July	90,624	151,204
Annual Rates Levy - CURRENT	8,519,583	8,646,248
Supplementaries ,Penalty & Interest	19,496	19,795
Total Rates Payable	8,629,703	8,817,247
Payments & Remissions	-3,855,510	-3,796,678
Total Rates Outstanding	4,774,193	5,020,569
Percentage Collected	44.70%	43.10%
<i>Ratepayers in Credit</i>	80,797	93,681
<i>Rates Overdue</i>	414,887	630,579

SECTION 2

15. Capital Works Progress Report

Capital works are the financial investments that Council makes in the assets and infrastructure that it controls and provides for use by the community. Capital works primarily include public buildings, transport infrastructure, public space, recreational facilities and environmental infrastructure. Annually in conjunction with the adoption of the budget, Council adopts its Capital Works Program that sets out the projects that will be delivered in the next year. This section provides an update on our progress towards achieving each project.



2020/2021 Capital Works and Carry forwards Budget Report					31/12/2020			
Asset Class		Year	WO	Project Description	Budget 2020/21	YTD inc Commitments	Balance of Budget	Comments
Bridges	Bridges Program	20/21	1754	26 Bridge sites - minor failures as identified by Ausspan	\$ 47,000	\$ 10,433	\$ 36,567	Commence soon
	Back Creek Rd	CFWD	1630	Back Crk bridge replacement	\$ 210,000	\$ 209,969	\$ 31	Completed
	Dalrymple Rd-Fourteen Mile Creek	20/21	1771	Fourteen Mile Creek- Dalrymple road (Grant funding successful)	\$ 970,000	\$ 8,850	\$ 961,150	Planning commenced.
	Various bridges	CFWD	1538	27 Bridge sites - minor failures as identified by Ausspan	\$ 162,000	\$ 54,864	\$ 107,136	Waiting for quotes
Bridges					\$ 1,389,000	\$ 284,116	\$ 1,104,884	
Buildings & Structures	Amenities facilities Sportsground	CFWD	1553	Levelling the playing fields amenities block	\$ 360,000	\$ 392,131	-\$ 32,131	Started
	Hillwood Hall - Acoustics Stage 1	CFWD	1556	Hillwood Hall Installation of stage 1 acoustics	\$ 14,000	\$ 13,020	\$ 980	Started
	All building stock	CFWD	1634	Onsite Waste Water Management System upgrade yr 1	\$ 10,000	\$ 9,989	\$ 11	Completed
	Beechford PA	CFWD	1636	Toilet block upgrade - demolition of existing and instalation of new	\$ 46,500	\$ 56,513	-\$ 10,013	Costs overrun was created by: (1) - slight change in scope of works to reduce on-going maintenance costs including upgrading component, (2) - price estimates received for original budget increased when works started due to industry increases
	Bellingham Hall	CFWD	1639	Design and construct new absorption drainage system for existing septic tank	\$ 6,000	\$ 5,945	\$ 55	Completed
	Bellingham - Scope and Design	20/21	1711	Scope and design to bring Bellingham Toilet Block and Hall up to compliance standard	\$ 10,400	\$ 2,529	\$ 7,871	Underway
	Building Access and Exit requirements	20/21	1712	Access and Exit upgrades to ensure compliance, as per building register at back	\$ 26,000	\$ 3,935	\$ 22,065	On-going
	George Town Football Club - Kitchen Upgrade	20/21	1713	To ensure compliance with EH requirements.	\$ 69,160	\$ 58,692	\$ 10,468	Underway
	George Town Football Club - Sewer Upgrade	20/21	1714	Sewage infrastructure for sports complex needs further investigation works.	\$ 20,800	\$ 18,478	\$ 2,322	Started
	Hillwood Hall - Acoustics Stage 2 including Vinyl Flooring	20/21	1715	WO 1556 Stage 1 . Stage 2 includes completing acoustics and vinyl installation	\$ 30,784	\$ 1,461	\$ 29,323	Started
	Lighting Upgrade Programme	20/21	1716	Upgrade to LED as per compliance. WO 1635 in 2020. Upgrade depot in 2021 to enhance security, other buildings to be assessed for future works. See register	\$ 12,080	\$ 10,444	\$ 1,636	On-going
	Memorial Hall - Concrete Pillars	20/21	1717	WO 1646 2020 - \$15,000 in 2020 - Extra \$15,000 to complete. Report received independent engineer to mitigate water entering cracks, need to be filled and sealed with resin and membrane placed over the top. All cracks have been measured and awaiting specific quote.	\$ 15,000	\$ 14,100	\$ 900	Works ordered

2020/2021 Capital Works and Carry forwards Budget Report								
31/12/2020								
Asset Class		Year	WO	Project Description	Budget 2020/21	YTD inc Commitments	Balance of Budget	Comments
	Memorial Hall and Admin Building key system	20/21	1718	Upgrade key system to eliminate confusion and address security. Current system \$200 replacement key not cost effective.	\$ 15,000	\$ 7,583	\$ 7,417	Started
	Memorial Hall - Roof Renewal	20/21	1719	Clip lock brackets rusting underside of cladding, therefore causing roof leaks. Existing roof leaks have been sealed with sikaflex as a temporary measure. Ongoing problem needs preventative action.	\$ 42,897	\$ 45	\$ 42,852	Not yet started
	Onsite Waste Management Systems	20/21	1720	Bellingham Holding Tank & Lulworth Sewer System	\$ 15,000	\$ 8,901	\$ 6,099	On-going
	Painting Programme - 5 year plan	20/21	1721	Watch House - 2020 Internal and external	\$ 26,000	\$ 21,738	\$ 4,262	Started
	Roof Safety Systems - all buildings	20/21	1755	Continue program.	\$ 15,000	\$ 156	\$ 14,843	Started
	Swimming Pool Upgrade - Heating	CFWD & 2021	1722 & 1647	Next stage includes new roof and heating upgrade. Will have to go to tender, propose to carry forward 2019/2020 budget	\$ 242,240	\$ 232,653	\$ 9,587	Heating system completed
	Weymouth - Kitchen Refurb	20/21	1723	Refurb to meet EH Compliance. More expensive as there is asbestos to be removed.	\$ 60,000	\$ 59,471	\$ 529	Almost completed
	Weymouth - Roof	20/21	1724	Weymouth - Roof	\$ 12,000	\$ 11,661	\$ 339	
	Works Depot Roof Upgrade	20/21	1725	Re-roof Depot including Antannae & Removal Fire Material Cladding. Roofing may be done in 3 stages but stage A is a priority. Stage B may include having to remove antannae which will increase costs. Fire Material cladding will need to be removed. Stage A - \$29,120 Stage B \$14,040 Stage C \$31,200 Antannae \$28,080 Fire Cladding Removal \$28,080	\$ 29,120	\$ 26,073	\$ 3,047	Scheduled for March 2021
	Anzac Parade Building- FIG funded upgrade	20/21	1772	Upgrade - FIG funded	\$ 250,000	\$ 3,750	\$ 246,250	
	Strategic Asset Acquisition	20/21	1726	Acquisition of building on Anzac Parade	\$ 1,000,000	\$ 994,762	\$ 5,238	Completed
Buildings & Structures					\$ 2,327,980	\$ 1,954,031	\$ 373,949	
Footpaths and Cycle Ways	Footpath - Renewals	20/21	1739	Approx 150 m	\$ 29,000	\$ 7,271	\$ 21,729	Starting soon
	Low Head Pilot Station to Penguin Tour Site	CFWD	1651	Shared trail 1.6k	\$ 260,000	\$ 163,249	\$ 96,751	Completed
Footpaths and Cycle Ways					\$ 289,000	\$ 170,520	\$ 118,480	
Light Poles	Light Pole Renewal Programme	20/21	1740		\$ 22,000	\$ 1,280	\$ 20,720	On-going
Light Poles					\$ 22,000	\$ 1,280	\$ 20,720	
Parks, open space and streetscapes	Over Flow Parking and Signage - Lagoon Beach	20/21	1737	Upgrade parking and signage	\$ 30,000	\$ -	\$ 30,000	Quotes being done

2020/2021 Capital Works and Carry forwards Budget Report					31/12/2020			
Asset Class		Year	WO	Project Description	Budget 2020/21	YTD inc Commitments	Balance of Budget	Comments
	Cricket Ground - Wicket upgrade	20/21	1766	Upgrade cricket wicket at Cricket/Football ground	\$ 14,000	\$ 14,360	-\$ 360	In progress
	East Beach Upgrade	20/21	1762	East Beach Development	\$ 330,000	\$ 10,670	\$ 319,330	Waiting on final design plans
	Elizabeth Park	CFWD	1573	Elizabeth Park	\$ 17,700	\$ 3,056	\$ 14,644	
	Windmill Point	CFWD	1671	Interpretation signage installation and replacement	\$ 30,000	\$ -	\$ 30,000	
	Bellingham Hall	CFWD	1653	BBQ Structure	\$ 12,000	\$ 361	\$ 11,639	Options with group
	Hillwood football ground	CFWD	1557	Boundary Realignment	\$ 6,000	\$ 754	\$ 5,247	There is no further progress as in the hands of Crown Land Services
	Hillwood football ground	CFWD	1666	Install fence to the rear of the club house bordering the creek	\$ 8,000	\$ -	\$ 8,000	Waiting on Crown consent
	Regents Square	CFWD	1668	Master plan implementation from stage 2 forward	\$ 2,450,000	\$ 807,727	\$ 1,642,273	Started Stage 2 playground
	George Town Mountain Bike Trail	CFWD	1661	Mountain Bike Trail	\$ 4,400,000	\$ 1,271,715	\$ 3,128,285	Started
	Basket Ball Hoop - Graeme Fairless Cnt	20/21	1774	CSR Grant - Basketball Hoop - Graeme Fairless Centre	\$ 35,160	\$ -	\$ 35,160	
	George Town Football Club	CFWD	1702	Lighting Upgrade	\$ 250,000	\$ 208,260	\$ 41,740	Almost completed
	Pool	CFWD	1647	Pool heating	\$ 54,000	\$ 136	\$ 53,864	Completed
Parks, Open Space and Streetscapes					\$ 7,582,860	\$ 2,316,903	\$ 5,265,957	
	Passenger Vehicle	20/21	1710	Replacement - Nissan X-Trail T32 4WD - Blue	\$ 40,000	\$ 40,866	-\$ 866	Completed
	Passenger Vehicle	20/21	1727	Replacement - Nissan X Trail T32 2WD - Red	\$ 30,000	\$ 29,642	\$ 358	Completed
	Light Vehicles - Depot	20/21	1728	Replacement - Toyota Hilux 2WD D/Cab Ute	\$ 35,000	\$ 35,043	-\$ 43	Ordered
	Light Vehicles - Depot	20/21	1729	Replacement - Holden Colorado 2WD S/Cab Ute Tray	\$ 35,000	\$ 30,293	\$ 4,707	Ordered
	Light Vehicles - Depot	20/21	1730	Replacement - Holden Colorado 2WD S/Cab Ute Tray	\$ 35,000	\$ 33,909	\$ 1,091	Ordered
	Trucks	20/21	1731	Replacement - Isuzu Tipper	\$ 75,000	\$ 77,545	-\$ 2,545	Ordered
	Other Plant	20/21	1733	Replacment - Honda ATV Bike RO4617	\$ 20,000	\$ 19,141	\$ 859	Ordered
	Other Plant	20/21	1734	Christmas Parade float - upgrade to existing float	\$ 15,000	\$ 8,056	\$ 6,944	Completed
Plant, Machinery, Furniture, Fittings & Equipment					\$ 285,000	\$ 274,496	\$ 10,504	
Roads	Scoping and Design	20/21	1735	Design and scope various roads due for renewal / upgrade 2022	\$ 40,000	\$ 22,370	\$ 17,630	Underway
	Sealed Road Pavement - Upgrade Dalrymple Rd	20/21	1748	Dalrymple Road - Seg 423 and 424, No 582 to bridges, 800m, 5m to 8m pave, \$60m2, 37% upgrade	\$ 735,000	\$ 50,978	\$ 684,022	Final designs being completed
	Sealed Road Pavement - Renewal	20/21	1749	Minor road pavement renewal/strenghtining. 30K to pavement strengthening infront of kerb	\$ 75,000	\$ 37,552	\$ 37,448	Started
	Sealed Road Surface - Renewal	20/21	1736	Sealed surface renewal - Various locations - 7 Km as per AMP	\$ 350,000	\$ 350,340	-\$ 340	Underway
	Unsealed Road - Renewal	20/21	1750	Unsealed road renewal (resheeting) at various locations, 2.5km, ad per AMP	\$ 100,000	\$ 79,640	\$ 20,360	Completed
	Urban roads	20/21	1751	Anne Street tree outstands	\$ 20,000	\$ -	\$ 20,000	

2020/2021 Capital Works and Carry forwards Budget Report					31/12/2020			
Asset Class		Year	WO	Project Description	Budget 2020/21	YTD inc Commitments	Balance of Budget	Comments
	Sealed Road - renewal	20/21	1752	Norfolk St Bell Bay - sudden failure - Total surface area - 5390.8m2	\$ 140,000	\$ 12,930	\$ 127,070	Planned
	Leam Road Hillwood	CFWD	1679	Leam Rd Hillwood remainder	\$ 30,000	\$ 1,650	\$ 28,350	
	Sealed Road upgrade	CFWD	1676	Hillwood Road Hillwood	\$ 130,000	\$ 131,283	-\$ 1,283	Almost completed
	Scoping and Design	CFWD	1678	Trevor St Weymouth extension	\$ 17,000	\$ 18,467	-\$ 1,467	Plans done, over budget due to change in scope
Roads					\$ 1,637,000	\$ 705,210	\$ 931,790	
Stormwater & Drainage	Storm Water - Kerb Pit	20/21	1741	Stormwater kerb pit renewal, various locations as noted on pit inspection	\$ 50,000	\$ -	\$ 50,000	Started
	Stormwater Pipe -	20/21	1743		\$ 57,000	\$ 44,535	\$ 12,466	Started
Stormwater drainage					\$ 107,000	\$ 44,535	\$ 62,466	
	Kerb - Renewals	20/21	1744	Kerb renewal program and as noted on kerb inspection, about 200m. Associated pavement renewal from minor pavement strengthening budget	\$ 30,000	\$ 26,533	\$ 3,467	About to commence
Kerb and Gutter					\$ 30,000	\$ 26,533	\$ 3,467	
	Bin Replacement	20/21	1745	150 x 140lt and 75 x 240lt plus freight	\$ 18,000	\$ 18,315	-\$ 315	Completed
	New Street Bins	20/21	1753	Replace street bins with new Stainless Steel design bins over 6 years @ 5 per year.	\$ 16,120	\$ 16,261	-\$ 141	Completed
Domestic Waste					\$ 34,120	\$ 34,576	-\$ 456	
	Waste Transfer Station	20/21	1746	Additional works - water and waste water connections/plumbing.	\$ 37,000	\$ 20,171	\$ 16,829	Works commenced
Waste Transfer Station					\$ 37,000	\$ 20,171	\$ 16,829	
	Computer Software	20/21	1747	Software upgrade/replacement (including project Management)	\$ 400,000	\$ 2,946	\$ 397,054	Not yet commenced
Computer Software					\$ 400,000	\$ 2,946	\$ 397,054	
							\$ -	
TOTALS					\$ 14,140,960	\$ 5,835,317	\$ 8,305,643	

SERVICE DELIVERY

16. Works and Infrastructure

The following is a summary of a tasks received and actioned by the works and infrastructure department during the reporting period.

Category	2Q Received Total	2Q Actioned Total	Percentage Actioned	Note
Roads	37	37	100%	
Public Buildings	7	7	100%	
Miscellaneous	16	16	100%	
Vegetation/Reserves	43	43	100%	
Waste Collection	6	6	100%	
Drainage	31	31	100%	
Nature Strips	17	17	100%	
Trees	29	29	100%	
Footpaths	16	16	100%	
Total Received	202			
Total Actioned		202		
Percentage Actioned			100%	

17. Development and Environment

Below is a summary of activities undertaken in this reporting period.

18. Planning

NPR (No Planning Permit Required) assessments –

There was a total of 30 NPR's assessed.

These consisted of:

- Sheds 8
- Dwellings 17
- Dwelling alterations/additions 2
- Gazebo
- Food van
- Nail bar

Permits issued

There was a total of 20 planning permits issued with a total estimated value of \$5,354,325

These consisted of:

- 49 Lot subdivision
- 2 Lot consolidation and 6 multiple dwellings
- Two multiple dwellings
- Four multiple dwellings 2
- Dwelling and shed 2
- Dwelling 3
- Change of use from shed to art studio
- Dwelling extension
- Resource processing – shed
- Garage 2
- Shed
- Shed extension
- Reconfiguration & expansion of existing carpark & signage
- Demolish existing toilet, construct new, car entry, gathering space, picnic & arbour in accordance with the landscape master plan
- Mt George Trail network – GT Mountain bike trail development – Stage 1 of 5

Note: it should be noted that the total value listed above will include value of works that is also included in the building approvals values.

This quarter has once again seen a lot of planning activity, with many enquiries around potential commercial/industrial opportunities within our municipality.

There has also been a lot of interest in residential lots, with several subdivisions in varying stages of the process.

To meet the expectations of ourselves, and our community, this quarter saw an increase in our planning capacity with the employment of a new planner.

We are progressing towards the completion of the LPS (local provision schedule) of the proposed Statewide Planning Scheme, along the review of the Hillwood Structure Plan and the draft George Town Structure Plan. The structure plans should be out to community consultation in the 3rd quarter 2020/21 (most likely in March)

19. Building

BUILDING PERMITS ISSUED – CATEGORY 4

Building Permits – Month	October - December 2019	October - December 2020
Number of Permits Issued	8	15
Estimated value of Permits Issued	\$3,526,585.00	\$4,430,216.00

Building Permits – Financial Year	2019/2020	2020/2021
Financial Year to date – approvals	13	24
Financial Year to date - Estimated value	\$4,434,165.00	\$6,925,216.00

Building Permits – Calendar Year	2019	2020
Calendar Year to date – approvals	23	36
Calendar Year to date – Estimated value	\$8,257,515.00	\$10,563,233.00

Summary	Building Permits Issued (Internal Use)
Summary	Issued Occupancy Permits & Completion Certificates (Internal Use)

CERTIFICATE OF LIKELY COMPLIANCE ISSUED – CATEGORY 3

Notifiable Building Works – Month	October - December 2019	October - December 2020
Number of CLC's Issued	20	22
Estimated value of CLC's Issued	\$1,992,199.00	\$4,085,958.00

The total number of approvals for this reporting period is determined by adding the cat 4 permits and cat 3 CLC's together.

Therefore, **total number for this period is: 37**

These consist of:

Deck/veranda/pergola and the like

Dwelling additions/alterations 7

New dwellings including any outbuildings 24

Shop alterations/Commercial 3

Shed/Carport, Garage (new and additions/alts) 3

20. Fire Abatements

214 vacant landowners received a letter this year reminding them of the upcoming fire season and to make plans to clear their land of any fire hazards.

Fire hazard inspections commenced on the 5th November. These occurred throughout the municipality. 104 abatements noticed where issued instructing owners to clear their land of any hazard within 14 days of the notice.

This year 9 property owners did not comply with their abatement notices therefore Council arranged a contractor to carry out the required works. These costs are then invoiced to the property owners.

21. Immunisations

Council was due to hold the second session for 2020 on the 10th March 2020. This was delayed due to covid 19. The 2021 clinics start on the 24th March. Last clinic for the year will be the 15th September.

The vaccinations that are on the schedule are:

- Gardasil (HPV) – Grade 7's
- dTpa (whooping cough) – Grade 7's
- Meningococcal ACWY – Grade 10's

Compliance Spreadsheet

Compliances	
Smoke – outdoor burning	2
Rubbish/Waste dumping	4
Water quality (marine and fresh)	
Illegal Land or Building use	7
Noise	2
Unhealthy property	2
Food Business enquiry	4
Light Spillage	
Onsite Wastewater enquiry/complaint	1
Roosters	
Sewer Overflow	1
Dust from building site	
PHU (Public Health Unit of State Government) Gastro outbreak, recalls,	
Fire Hazard	

General enquiry EHO - use of a drone in public space, odour,	3
Animal Control – stray, complaints, roadkill,	30
Other – overhanging trees, planning enquiry, outdoor spraying, stormwater runoff	4
TOTAL	60
20 – tasks completed	
40 – tasks in progress	

22. Environmental Health

Activity	Number carried out
Food Premises Inspections	4
Regulated Public Health Inspections	0
Onsite wastewater applications approved	8
Recreational water sampling	Full suite of sampling for December**

** Recreational water sampling is carried out in December, January, February and March each summer.

23. Animal Control Activity				
Number of:	Q3 (Jan, Feb, March)	Q4 (Apr, May, June)	Q1 (July, Aug, Sept)	Q2 (Oct, Nov, Dec)
Dogs registered/ re registered following a warning	17	15	10	8
Follow up on dogs not re registered from previous year	17	15	10	8
Formal/Written complaints received	6	10	6	7
Dogs impounded	4	4	6	10
Dogs rehomed	1	1	3	0
Dogs euthanized	2	0	0	0
Dog attack reported	6	2	2	4
With Compliments cards given out (where an infringement or written warning was not warranted)	10 Handed out during patrol	0	6	8
Written Warnings issued	3	4	5	15
Infringements issued	0	2	2	3
Total dogs currently registered on our system	948	835	760	825
Cat enquiries/complaints	5	3	6	10
Other animal enquiries/complaints	7	9	6	10

Dogs at Large (incl complaints received informally)	25	7	28	15
Doggie bags replaced (rolls)	17	26	21	21
Kennel licences	2	15	21	21
Patrols carried out in the following areas				
George Town	daily	Daily	Daily	Daily
Low Head	daily	Daily	Daily	Daily
Hillwood	7	13	16	10
Country Pipers	8	8	6	5
Bellingham	3	4	3	4
Weymouth	5	5	11	6
Lulworth	3	5	6	5
Beechford	5	7	7	8
Bellbouy Beach	3	5	7	9
Weekend patrols	3	0	0	0

Macca (our responsible dog ownership mascot) has been out and about recently doing his bit in the community. His big event was being part of the Christmas parade. He had a lot of fun, got a huge sweat up, and hopefully made some friends. He did say that while he reckons, he dances like Fred Astaire, others may not be so kind about his abilities. He is looking forward to his next community event.

24. Healthy George Town

Healthy George Town launch the spring summer program on the 3rd October and concluded on the 16th December. The program content included tai chi, yoga and mindful workshops, parks & armchairs, mountain bike skills training, bike repair, boxing and dance programs filled the schedule. Engaging some new service providers.

Classes were held for the first time in Weymouth and Lulworth for our beach side communities, in tai chi, yoga, mindful workshops and armchairs. The classes were held on weekends to maximize participation with transit community members, unfortunately the take up across the whole community was disappointing and classes will not be scheduled for these areas in the near future.

Results from the spring/summer program were:

- Total attendance over the entire program was 561.
- Most popular program was Healthy Armchairs with a total of 120 participants
- Gender split:
 - 76.42% of attendees' female
 - 23.58% of attendees' male

Planning began for the January 2021 Kids School holiday program, our intended program will consist of a FREE learn to swim program at the George Town Swimming Pool over a 2 week period, kite flying and skill sessions at Low Head Pilot Station, a number of fishing days with Fishcare and Reclink, and circus skill training with the YMCA.

25. COVID-19 Business Resilience, Recovery, and Stimulus Grant Partnership with Bell Bay Aluminium

To date we have administered

26. Arts, Culture and Experience Officer

The Arts, Culture, and Experience Officer Position was appointed to Nicole Duyst and to commence in January. Over the last 10 years Nicole has grown her career in curation, arts management, community arts and culture development. Nicole has honed her skills as her career progressed enabling her to undertake strategic planning and development in

both arts and culture. Other skills include curation, strategic planning, staff and volunteer leadership, stakeholder engagement and event development. Nicole has a strong interest and passion for the arts and cultural experiences that connect her to the community!

27. Sport & Recreation Officer

The Sport & Recreation Officer was appointed to Amy Walker and to commence in January. Amy promotes herself as a lifelong learner with a BA in Tourism, Tasmanian history and sociology, with a Master of Environmental Management. She is also a qualified eco and adventure tour guide!

Amy has a genuine interest in community development particularly in community and health sectors. She sees George Town as a community of resilience and aspiration and believes she can be instrumental in the delivering the desired outcomes outlined in Council's Community Strategic Plan 2020-30.

28. Community Consultation

George Town Council placed the Sport and Recreation Strategy 2020 Draft and the George Town Sporting Complex Masterplan 2020 Draft proposal and George Town Sporting Complex Master Plan Background Report out for public consultation for the community to provide feedback and/or ask questions regarding:

- the future direction of sport and recreation, facilities and activities at the George Town Sporting Complex
- the future direction of sport and recreation, facilities and activities in the George Town municipal area.

An EOI for participants in the Placemaking Committee's Bog Beautiful Project was placed in November after the October Council Meeting, where Councillors approved the first site to undertake the artistic transformation, being the Elizabeth Street toilet block (located at near the pontoon). The Placemaking Committee invited expressions of interest from community members to participate in this 'paint by numbers project' and had a number people register to be involved.

29. Digital Activity

Website Statistics 1 July – 30 Sep 2020	
Visitation	
Sessions	Page Views
16875 Sessions	42457/ 2.52 page views per session
New Visitation	Average Session Time
77.7 % New Visitation	1minutes 49 seconds
Most Visited Pages	No. Of Visits
Home Page	7970
Careers	1314
Your Council	1997
Contact Us	1443
Current Development Application	1369
Planning	1023

Facebook Stats 1 July– 30 September 2020	
Total Post Reach	Organic 70,032
Avg Reaction to Posts	11
Avg Comments	3
Avg Shares	4
Avg Likes	1
No of posts for the quarter	88
Aver post reach	618

30. Workforce

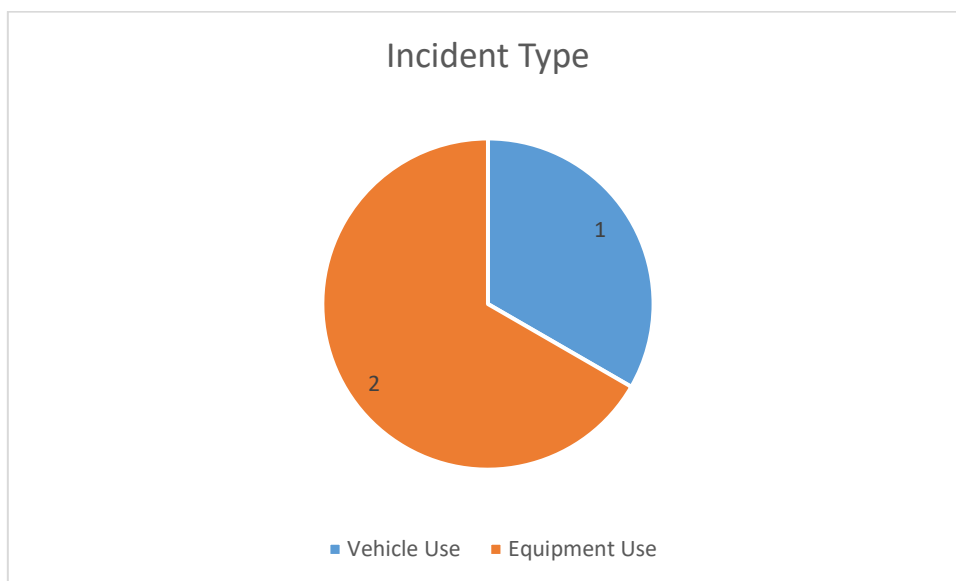
The following is a summary of reportable workforce data, including Workplace Health and Safety, Employment Status/Distribution, Turnover, and Performance Reporting throughout the reporting period.

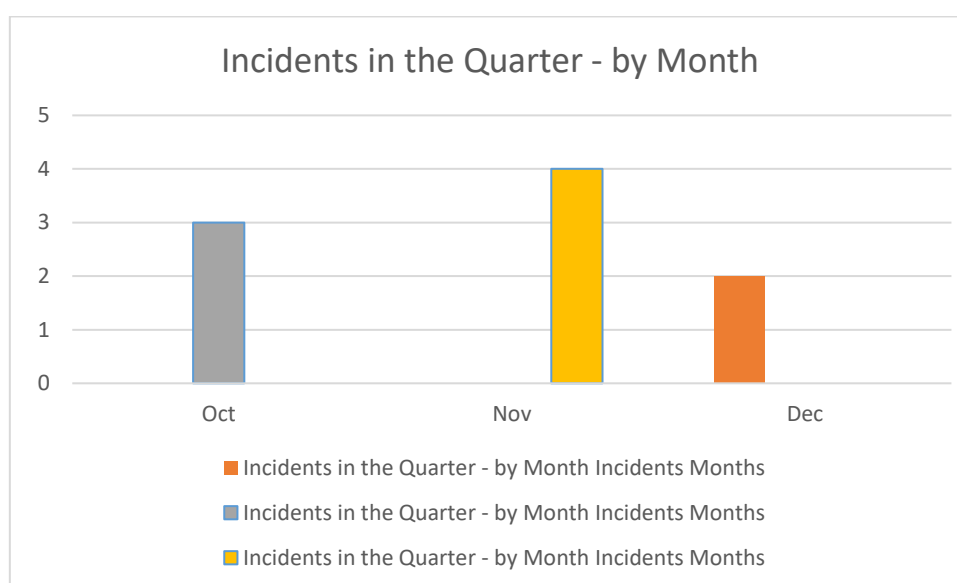
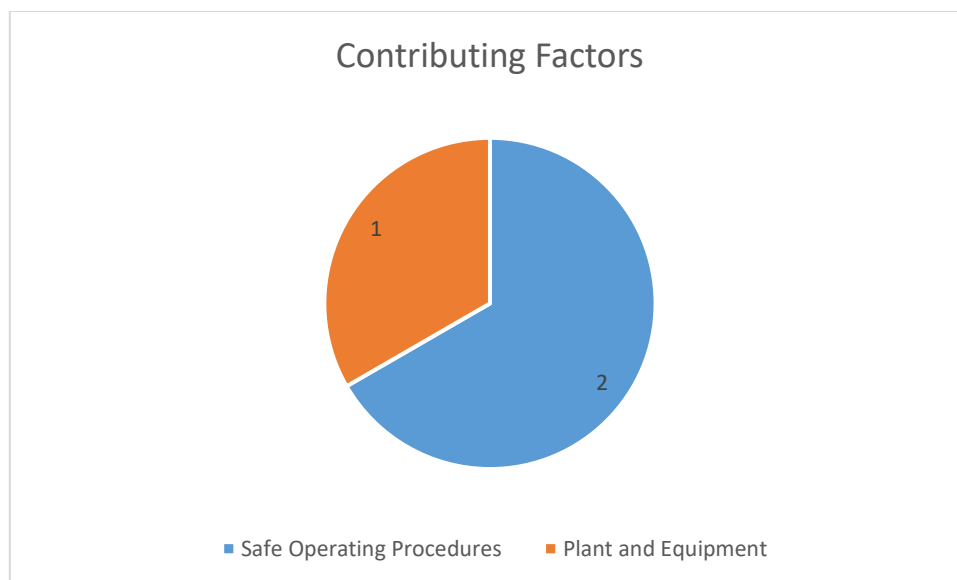
31. Workplace Health and Safety

The following is a summary of Workplace Health and Safety Incidents during the reporting period. There were no near misses reported during the quarter. This quarter represents a reduction of 50% of incidents reported.

Workplace Health and Safety Summary	
Incidents reported	9
No investigation required	6
Investigation required	3
Investigations Completed	3
Corrective Action Plans Completed	3
Corrective Actions completed within 30 days	3

Investigations		Days
Average completion time		2.5
On time completion rate		100%
Number of statutory reportable incidents	Nil	





32. Establishment and Turnover

There were 4 employees of George Town Council at the close of the Quarter.

The workforce establishment of George Town Council during the reporting period as approximately 39.5 Full Time Equivalent (FTE) Positions, of which approximately 35 were filled at the end of the quarter. All departures were voluntary. Changes in numbers from the previous quarter are due to the inclusion of Grant Funded fixed term contract personnel in this quarter.

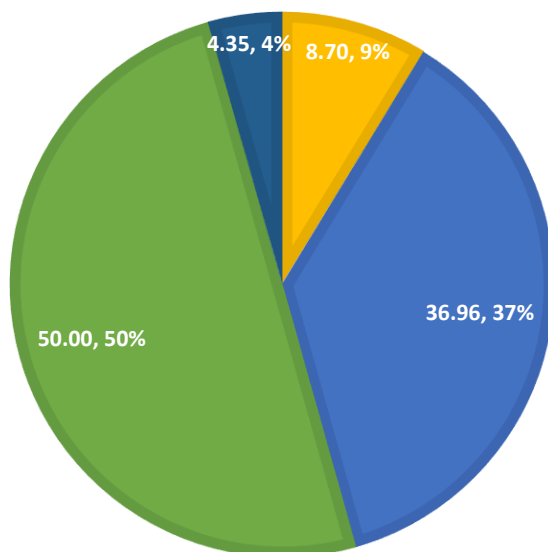
Staff turnover rate for year to date is 8.9%, against a national average of 18%¹. One personnel departed during the quarter. Both departures were voluntary.

The Distribution of the workforce is as follows:

¹ Turnover and Retention Research Report 2018, Australian Human Resource Institute.

WORKFORCE STATUS

■ WORKFORCE STATUS ■ Casual % ■ Part Time % ■ Full Time % ■ Grant Funded %



33. Performance Review Compliance

The following table lists the Performance Review compliance by department for year to date. This represents the percentage of staff who have undertaken a Performance Appraisal and Reporting process with their management.

Performance Appraisal Status	Percent Complete	Notes
Office of the General Manager	50%	
Corporate and Finance	0%	
Development and Community	0%	
Works and Infrastructure	0%	

ANNEX A – OUTSTANDING COUNCIL MOTIONS A/A 31 DECEMBER 2020

Min No.	Date	Motion	Action
PLANNING			
159/20	27/10/20	<p>DA 2020/66 – Residential – Dwelling Extension at 15 Miller Court, Hillwood That the application for an extension to a single dwelling for land at 15 Miller Court, Hillwood (PID:3378797) be APPROVED subject to the following conditions:</p> <ol style="list-style-type: none"> ENDORSED PLANS The use and/or development must be carried out as shown on the endorsed plans by Pitt & Sherry dated, Sep 9, LN19006-A20, A21, A22, A23, A24, and Gowland Drafting, dated 29/04/19, Drawing No 190497-01, 02, 03, and described in the endorsed documents to the satisfaction of the Council. Any other proposed development and/or use will require a separate application to and assessment by the Council. HOURS OF CONSTRUCTION Construction works must only be carried out between the hours of 7am to 6pm Monday to Friday and 8am to 5pm Saturday and no works on Sunday or Public Holidays. NO POLLUTED RUNOFF No polluted and/or sediment laden runoff must be discharged directly or indirectly into Councils drains or watercourses during and after development. NO BURNING OF WASTE No burning of any waste materials generated by the construction process, is to be undertaken on-site. Any such waste materials are to be removed to a licensed waste transfer station (e.g. George Town Waste Transfer Station), reclaimed or recycled. <p>Permit Notes</p> <ol style="list-style-type: none"> This permit was issued based on the proposal documents submitted for DA 2020/66. You should contact Council with any other use or developments, as they may require the separate approval of Council. This permit takes effect after: <ol style="list-style-type: none"> the 14-day appeal period expires; or any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or any other required approvals under this or any other Act are granted. The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquires as to whether the proposed development is effected, restricted or prohibited by any such covenant. If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted if a request is received prior to the expiration date of this permit. This permit does not imply that any other approval required under any other by-law or legislation has been granted. At least the following additional approvals may be required before construction commences: <ol style="list-style-type: none"> Building Permit Plumbing Permit Occupancy Permit The applicant is advised that a requirement to direct roof water away from the existing building and on-site waste water disposal areas, and directed into an approved-on site system or Council drain will be required as part of the Building application. 	Completed
183/20	24/11/20	<p>DA 2020/62 – 49 Lot Staged Subdivision, 244A Agnes Street, George Town <i>As per resolution.</i></p>	Completed
184/20	24/11/20	<p>DA 2020/52 – Passive Recreation – Regent Square <i>As per resolution.</i></p>	Completed

Min No.	Date	Motion	Action
198/20	15/12/20	DA 2020/48 – Reconfiguration and Expansion of Existing Carpark and Signage (Wall Signs and Ground Base Signs), 2-8 Bathurst Street, George Town <i>As per resolution.</i>	Completed
199/20	15/12/20	DA 2020/74 – Four (4) Multiple Dwellings, 250 Agnes Street, George Town <i>As per resolution.</i>	Completed
DEVELOPMENT AND ENVIRONMENT			
	25/02/20	Beechford Community and Undercover BBQ – Cr Barwick Q. Is the Beechford Community Shed and undercover BBQ area a storage shed as per the permit?	Advice provided February Council meeting. Further information was provided at April Council meeting.
201/20	15/12/20	Draft Northern Regional Cat Management Strategy That Council: 1. Endorse the Northern Regional Cat Management Strategy as presented in draft V10.1	Completed
LIVEABLE AND CONNECTED COMMUNITIES			
262/16	19/10/16	George Town Community Safety Committee – Pedestrian Crossing at the Eastern End of Macquarie Street That Council requests an investigation be undertaken into the provision of a pedestrian crossing at the eastern end of Macquarie Street in preparation for capital works proposals for the next financial year.	Approved in 2017/2018 budget WO1477. To be included in Macquarie Street upgrade concept plans.
103/17	19/04/17	George Town Community Safety Group Committee Meeting held 4th April 2017 a) That a report be brought to the next Council meeting in respect to a recommendation from the George Town Community Safety Group being: <i>“that the George Town Community Safety Committee recommends to Council that a review of existing disability car parking spaces within the town boundary be undertaken to assess compliance with regulations.”</i>	To be undertaken in conjunction with the review of the Disability Access Policy 2019/2020. To be included in Macquarie Street upgrade concept plans.
154/19	27/08/19	Indoor Aquatic Centre with Associated Facilities That Council as part of the development of a Sports and Recreation Strategy in 2019/2020 give serious consideration for the inclusion of an indoor aquatic centre with associated facilities including but not limited to a gymnasium, squash courts, boxing gym and café.	In progress.
203/20	15/12/20	Macquarie Street Concept Plan & Consultation That Council: 1. Authorise the General Manager to seek funding opportunities to develop the Macquarie Street Precinct Plan as presented in Attachment (A), noting: I. Further design will be required; and; II. Funds expended on specialist consulting services up to the value of \$40,000 (GST exclusive); and III. Further consultation will be undertaken if adequate funding is secured	In progress.
WORKS & INFRASTRUCTURE			
084/17	19/04/17	Dalrymple Road Speed Limit 1. That council reconstructs Dalrymple Road from East Arm Road to Industry Road to a rural collector standard desirable design speed 100km/h by continuing the recent upgrade works by stages. 2. That Council again contacts the Department of State Growth to request an 80 km/h speed limit be introduced for the road length north of East Arm Road with commencement of the 80 km/h limit relocated to the north as upgrade works are progressed. 3. Consider redesigning the Dalrymple Road/Industry Road junction to provide continuity to Industry Road post the Industry Road upgrade. 4. Install the curve warning signage as listed. Advance the bridge upgrade works to facilitate upgrading the 15 tonne load limit to 25 tonnes.	In progress. Completed. In progress. Completed. In progress.
136/17	17/05/17	Accessible Car Parking That Council: a) Receives the report from the Manager of Infrastructure and Engineering and notes the report information; and	To be considered in potential Macquarie Street upgrade.

Min No.	Date	Motion	Action																																																															
		<div>b) Undertakes an audit of Council’s existing accessible car parking infrastructure within the George Town boundary to determine compliance with regulations; and</div> <div>c) Develops a priority list with a view to progressively upgrading these assets, according to available funding, resources and needs.</div>																																																																
200/19	26/11/19	<div>Waste Transfer Station Operation</div> <div>That Council:</div> <div><div>1. Continue to manage the operations George Town Council Waste Transfer Station;</div><div>2. Officers communicate to Council relevant impacts and opportunities resulting from changes in State and Federal waste policy.</div></div>	Ongoing.																																																															
015/20	28/01/20	<div>05/17 Domestic Kerbside General Waste Collection Service and 06/17 Domestic Kerbside Recyclables Collection Service</div> <div>Council resolves the following:</div> <div><div>1. To extend the operation of existing contract 05/17 Domestic Kerbside General Waste Collection Service by one year only, to expire on 31 January 2021.</div><div>2. To extend the operation of existing contract 06/17 Domestic Kerbside Recyclables Collection Service by one year only to expire on 31 January 2021.</div><div>3. That the General Manager is to report back to Council any financial implications as a result of increases in the processing of recyclables at the conclusion of contract negotiations.</div></div>	Ongoing.																																																															
163/20	27/10/20	<div>George Town Cricket Club</div> <div>That Council:</div> <div><div>1. Amend the 2020/21 Capital Works program to include an amount of \$14,000 to facilitate the installation of a synthetic wicket at the George Town Cricket Oval.</div></div>	Completed																																																															
176/20	27/10/20	<div>Confidential Item – Periodic Standing Contracts 01 July 2020 to 30 June 2022</div> <div>That Council:</div> <div><div>1. award:</div><div><div>(i) RFT08/20 Periodic Standing Contracts (01 July 2020 to 30 June 2022) Electrical works to:</div><table><tr><th>Respondent</th><th>Location</th><th>Non-Price Score</th></tr><tr><td>Tasmanian Electrical Services</td><td>George Town, Tasmania</td><td>320.0</td></tr><tr><td>Temtrol Technologies</td><td>George Town, Tasmania</td><td>320.0</td></tr><tr><td>Coast 2 Country Electrical</td><td>George Town, Tasmania</td><td>280.0</td></tr><tr><td>Statik Electrical</td><td>Lulworth, Tasmania</td><td>280.0</td></tr><tr><td>JLS Electrical Test</td><td>Hobart, Tasmania</td><td>300.0</td></tr><tr><td>Degree C</td><td>Kings Meadows, Tasmania</td><td>320.0</td></tr><tr><td>Lane Electrical Services</td><td>Mowbray, Tasmania</td><td>320.0</td></tr></table></div><div><div>(ii) RFT09/20 Periodic Standing Contracts (01 July 2020 to 30 June 2022) Landscaping works to:</div><table><tr><th>Respondent</th><th>Location</th><th>Non-Price Score</th></tr><tr><td>Matt Burgess Landscaping</td><td>Launceston, Tasmania</td><td>320.0</td></tr><tr><td>Streetwise Developments</td><td>Mowbray, Tasmania</td><td>280.0</td></tr><tr><td>Water Dynamics</td><td>Longford, Tasmania</td><td>240.0</td></tr><tr><td>Zanetto Civil</td><td>St Leonards, Tasmania</td><td>240.0</td></tr><tr><td>Fulton Hogan</td><td>Mowbray, Tasmania</td><td>240.0</td></tr></table></div><div><div>(iii) RFT10/20 Periodic Standing Contracts (01 July 2020 to 30 June 2022) Civil works to:</div><table><tr><th>Respondent</th><th>Location</th><th>Non-Price Score</th></tr><tr><td>Hine-Haycock Earthmoving</td><td>George Town, Tasmania</td><td>320.0</td></tr><tr><td>LA Xcavations</td><td>George Town, Tasmania</td><td>280.0</td></tr><tr><td>Tazz Builders and Diggers</td><td>Rosevears, Tasmania</td><td>320.0</td></tr><tr><td>Deane Contracting Tas Pty Ltd</td><td>Turners Marsh, Tasmania</td><td>320.0</td></tr><tr><td>Walters Contracting</td><td>Deloraine, Tasmania</td><td>320.0</td></tr><tr><td>A Burrows Contracting Pty Ltd</td><td>Scottsdale, Tasmania</td><td>280.0</td></tr></table></div></div>	Respondent	Location	Non-Price Score	Tasmanian Electrical Services	George Town, Tasmania	320.0	Temtrol Technologies	George Town, Tasmania	320.0	Coast 2 Country Electrical	George Town, Tasmania	280.0	Statik Electrical	Lulworth, Tasmania	280.0	JLS Electrical Test	Hobart, Tasmania	300.0	Degree C	Kings Meadows, Tasmania	320.0	Lane Electrical Services	Mowbray, Tasmania	320.0	Respondent	Location	Non-Price Score	Matt Burgess Landscaping	Launceston, Tasmania	320.0	Streetwise Developments	Mowbray, Tasmania	280.0	Water Dynamics	Longford, Tasmania	240.0	Zanetto Civil	St Leonards, Tasmania	240.0	Fulton Hogan	Mowbray, Tasmania	240.0	Respondent	Location	Non-Price Score	Hine-Haycock Earthmoving	George Town, Tasmania	320.0	LA Xcavations	George Town, Tasmania	280.0	Tazz Builders and Diggers	Rosevears, Tasmania	320.0	Deane Contracting Tas Pty Ltd	Turners Marsh, Tasmania	320.0	Walters Contracting	Deloraine, Tasmania	320.0	A Burrows Contracting Pty Ltd	Scottsdale, Tasmania	280.0	Completed
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202/20	15/12/20	<p>George Town Shared-Use Linking Trail That Council:</p> <ol style="list-style-type: none">Put forth the George Town Shared-use Linking Trail as a project for undertaking in 2020/2021, utilising funding under the Commonwealth Local Roads and Community Infrastructure Program; andPending satisfactory pricing negotiations offer construction of the gravel/aggregate section to World Trail as a variance to contract 03/20 - The Design and Construction of Mountain Bike Trails; and	Waiting on confirmation of funding.																																																																																																			

Min No.	Date	Motion	Action
		<p>3. Utilise available contractors listed in contract 04/19 - Periodic Standing Contracts 01 July 2019 to 30 June 2021 for the construction of the asphalt/concrete finished section.</p> <p>4. Any surplus from the shared use trail to be allocated to the completion of work at the Mount Direction Semaphore up to the value of \$25,000.</p>	
CORPORATE SERVICES AND FINANCE			
019/15	21/01/15	<p>Council Facilities Future Use and Development – Strategic Development</p> <p>That</p> <p>a) Council approves an extension to the final facilities report completion date sought in minuted resolution 336/14 to reflect Council's intention to review the Strategic Plan 2012-17, and adopt the revised Plan, and</p> <p>b) Council is presented with updated report progress at workshops, with a view to further consideration of timelines at future Council meetings.</p>	<p>Completed.</p> <p>Further investigations underway regarding options. Draft Master Plan for George Town Sports Complex to be presented to Council Workshop in September 2019</p>
249/15	15/07/15	<p>Internal Audit Function</p> <p>That Council receives and endorses the Audit Panel Committee's Recommendation; and</p> <p>(a) Authorises the General Manager to make arrangements with other Council's participating in the Internal Audit Project for the exchange of trained internal audit officers to undertake an internal audit program; and</p> <p>(b) That progress reports regarding internal audit, findings and any recommendations are reported to the Audit Panel for consideration at each meeting of the Audit Panel.</p>	In progress. Budget allocation made in 19/20 budget and internal audits being undertaken.
134/17	17/05/17	<p>Northern Economic Stimulus Package Proposed Borrowing</p> <p>(a) That Council advises Treasury that it no longer wishes to borrow the funds approved under the Northern Economic Stimulus;</p> <p>and</p> <p>(b) That once design work and community consultation are completed in 2017/2018 Council consider funding the following recreation projects as part of its 2018/2019 budget or via grant funding opportunities as they become available;</p> <ul style="list-style-type: none"> Regent Square playground area, stage two, children's play equipment, landscaping, recreation facilities and landscaping and infrastructure works. Windmill Point upgrade and associated works. Hillwood walking track and recreation area upgrade (Recreation/park area to Hillwood Recreation Ground; Stage one. York Cove beautification and upgrade area works. <p>and</p> <p>(c) Council requests further information from the relevant Manager in respect to the following projects including scoping, design, costings and risk:</p> <ul style="list-style-type: none"> Goulburn Street - cul de sac; Weymouth – cul de sac/recreation area; Lulworth - stormwater/drainage; and Bellingham - stage two. 	<p>Completed.</p> <p>In progress.</p> <p>Windmill Point completed. Hillwood not commenced. York Cove ongoing.</p> <p>Motion to be discussed at a future workshop.</p>
203/17	19/07/17	<p>Potential Council Land Sales</p> <p>That Council:</p> <p>(a) Authorises the Acting General Manager to apply the processes determined by sections 177 through to 178A of the Local Government Act 1993 (where relevant to the land) to land identified as PID 1931747, 6450301, 1723024, 7888524, 1737346, 2048374.</p> <p>(b) Authorises the Acting General Manager to apply to the holder of the Caveat C774447 and the Land Titles Office for the removal of the Caveat on land identified as PID 6447460 and if the Caveat C774447 is removed, to apply the processes determined by sections 177 through to 178A of the Local Government Act 1993 (where relevant to the land) on the land identified as PID 6447460.</p> <p>(c) Authorises the Acting General Manager to apply the processes determined by sections 177 through to 178A of the Local Government Act 1993 (where relevant to the land) to apply to transfer the land identified as PID 2526022 back to Housing Tasmania under reservation C627696.</p> <p>(d) Authorises the Acting General Manager to apply to TasWater to facilitate the placement of an easement on the land identified as PID 6457933 and at the completion of the</p>	In progress.

Min No.	Date	Motion	Action
		easement, apply the processes determined by sections 177 through to 178A of the Local Government Act 1993 (where relevant to the land). (e) Authorises the General Manager to obtain a flora and fauna report for the land identified as PID 2721418.	
008/20	28/01/20	Notice of Motion – Tamar Valley Folk Festival Inc. – Cr Barwick That Council move agenda item 15. to the first available budget workshop for the purpose of discussing setting the budget.	For budget consideration – April 2020.
080/20	26/05/20	Rating Policy Review That Council: 1. Adopts the revised Rates and Charges Policy No. 3 Version: 2A\B 2. Conducts further community consultation to be undertaken in the 2020-2021 financial year with respect to the current rating strategy and rate model options.	Completed. To be completed.
092/20	23/06/20	Hard Waste Options That Council: 1. Provide (for eligible ratepayers and residents of the municipality): a. two days of free hard waste disposal (held over two separate weekends) and two days free green waste disposal (held over two separate weekends) during 2020/2021 at the George Town Waste Transfer Station; and b. two days of free hard waste disposal and free green waste disposal (held over two separate weekends) during 2020/2021 at the Pipers River Transfer Station.	In progress.
164/20	27/10/20	Review of GTC-7 Credit Card Policy Version 03 That Council: 1. Endorses the changes as outlined above and within the Draft <i>GTC - 7 - Credit Card Policy– Version 03; and.</i> 2. Adopts the <i>Draft GTC - 7 - Credit Card Policy– Version 03</i> effective 27 October 2020.	Completed.
165/20	27/10/20	Review of GTC-20 Write Off of Bad Debts That Council: 1. Endorses the changes as outlined above and within the <i>Draft GTC – 20 Write Off of Bad Debts Policy – Version 03; and.</i> 2. Adopts the <i>Draft GTC – 20 Write Off of Bad Debts Policy – Version 03</i> effective 27 October 2020.	Completed.
174/20	27/10/20	Confidential Item - Appointment of Independent Audit Panel Chairperson <i>As per resolution.</i>	Completed.
195/20	24/11/20	Confidential Item - Rates Recovery for Rate Debts More than 3 Years in Arrears <i>As per resolution.</i>	In progress.
OFFICE OF THE GENERAL MANAGER			
350/12	19/12/12	Landscape Management Plan Regent Square That Council recognises the sentiment of the motion and resolves to consult with the whole community in developing and adopting a landscape management plan for Regent Square that promotes the heritage values in harmony with the visual and environmental values and the cultural public use aspects of the Square.	In progress. Part of a review of Draft Master Plan.
071/15	18/02/15	Light Industrial Subdivision That the facilitation of an extended Light Industrial Subdivision be investigated by Council Officers and a brief presented to an elected members workshop.	Included in the draft Bell Bay Structure Plan which has not yet been adopted. Officers are seeking to revisit the plan for adoption by Council.
072/15	18/02/15	Extension of South Street That a report on the extension of South Street eastward to Old Bell Bay Road adjacent to the Council Depot and Thompson Avenue precinct be investigated and a brief presented to an elected members workshop.	In Progress. Included in the Bell Bay Structure Plan.
110/15	18/03/15	Economic Development 1. That Council receive and acknowledge the information contained in this report. 2. That Council continue their efforts to facilitate and participate with key stakeholders towards furthering an economic prospectus initiative to outline the opportunities for economic, social and liveability development investment in this scenic and beautiful area of Tasmania.	Completed. Ongoing.

Min No.	Date	Motion	Action
		3. That Council progress these discussions with our political representatives and their agencies, private enterprises and our local community organisations.	Ongoing. Marketing/ branding exercise to be undertaken in 2019/2020
319/15	19/08/15	Local Government Reform That Council: 1) Receive and note the information presented in this report; and 2) Agree to collaborate with participating Northern Councils to undertake a benchmarking process involving Councils in northern Tasmania which establishes a standardised evidence base providing data on both quantitative and qualitative aspects of operations and which additionally identifies from the data areas of potential for resource sharing and other collaboration between the Councils; and 3) Authorise the Mayor and General Manager to participate in these investigations and projects as outlined and in accordance with Council's resolutions; and 4) That George Town Council will continue to participate in the benchmarking/shared services investigation project with the four panel members as outlined or an expanded panel as agreed with the State Government and participating Councils.	Completed. In progress. In progress. Completed.
157/16	15/06/16	Notice of Motion – Policy No. 17 Disability Access Policy That General Manager bring to the next workshop of Council, Council Policy No. 17 disability access policy, and that this policy be workshopped with the staff on a whiteboard before going to the Council table for adoption by council.	In progress.
263/17	20/09/17	Local Government Reform – Northern Region Shared Services That Council: 1. Receive the Northern Tasmanian Councils – Shared Services Study Report prepared by KPMG; 2. That Council agrees to participate in the establishment of governance arrangements to the agreed outcomes of the Report; 3. Where financially and practically able, consider participation in the Shared Services Study Implementation plan process and undertake shared initiatives at a whole-of-region or sub-regional level; and 4. Notify the Minister for Local Government of Council's consideration of the study.	In progress.
025/18	21/02/18	Potential Council Land Sales That the following items be deferred to a workshop: (a) Sell Gerzalia Drive (PID 1737346) with proceeds from the sale to be invested into public open space within the community; (b) Sell 15 Riverleads Drive (PID 1723024) with proceeds from the sale to be invested into public open space within the community; (c) Offer for sale 30 Davies Street (PID 6450301) to adjoining land owners only due to the existing access issues and limited use as standalone parcel of land; (d) Sell 241 Agnes Street (PID 1931747) with proceeds from the sale to be invested into public open space within the community; (e) Offer for sale Gerzalia Drive (PID 2048374) to adjoining land owner due to limited development opportunity; (f) Offer for sale Gerzalia Drive (PID 1737346) with proceeds from the sale to be invested into public open space within the community.	In progress.
045/18	21/03/18	Potential Council Land Sales That the Council investigates an amalgamation of the titles of Gerzalia Drive (PID 2048374) to the adjoining land under private ownership.	In progress. Officers have written to surround land owners seeking an expression of interest in purchasing adjoining land.
182/18	21/11/18	Regent Square Playground That Council, in respect to the Regent Square Play Ground Project, resolves: (a) To deliver the project in two stages with stage 1 within the FY 2018/19 and stage 2 also within the FY 2018/19 should funding sources be raised or alternatively referred to the FY 2019/20 budget for consideration. The stages are as shown in the plan enclosed as <u>Attachment 5</u> . (b) That in accordance with Regulation 27 clause ix of the Local Government (General) Regulations 2015 that a public tender process is not undertaken for the purchase of the items of play equipment identified as items 1 – 6 and 10 – 12 inclusive in <u>Table 1</u> above (items listed in stage 1), given extenuating circumstances and unavailability of competitive tenders. Such purchase shall be in accordance with a quote received from the supplier 'Adventure+' dated 15 June 2018 enclosed as <u>Attachment 6</u> . Should stage 2 be	In progress.

Min No.	Date	Motion	Action
		<p>undertaken in FY 2018/19 then the items mentioned above shall also include items 7, 8 & 9 in <u>Table 1</u> above (items listed in stage 2).</p> <p>(c) That the projects identified in the FY 2018/19 Budget, as shown in <u>Table 2</u> above, be abandoned and such funds transferred to the Regent Square Playground project stage 1 and</p> <p>(d) That the income from the sale of public open space land (Agnes Street, Davis Street and Riverleads Drive) be allocated to fund construction of stage 2 works.</p>	
183/18	21/11/18	<p>Social Housing Given the above it is recommended that the Council inform Catholic Care that:</p> <p>(a) That the Council support in-principle an investigation into a joint venture to provide social and/or affordable housing; and</p> <p>(b) The stock of Council owned land as resolved by the Council for disposal at its July 2017 meeting, except for 241 Agnes Street, 30 Davis Street and 15 Riverleads Drive, be assessed for suitability as affordable housing lots. Should lots be identified as suitable then a further Council workshop report be presented for discussion; and</p> <p>(c) Housing Tasmania has a significant number of urban sized housing allotments within 2 subdivisions (although not conveniently located to business, community and community services) and 9 individual housing lots (likely to be suitable for social and/or affordable housing).</p>	In progress.
008/19	22/01/19	<p>Low Head Rookeries – 15 October 2018 Penguin Attack That the Council, in respect to the 20 December letter and recommendations tabled by the Parks and Wildlife Services on the Little Penguins attack at the Low Head Rookeries on 15 October 2018, resolves to:</p> <ol style="list-style-type: none"> 1. Work collaboratively with Parks and Wildlife on the implementation of the recommendations with their letter. 2. In the establishment of the 'Friends of Low Head Penguins' group that a member be an elected Councillor. 3. That the 'Friends of Low Head Penguins' group be requested to input into the following suggestions: <ol style="list-style-type: none"> a. Declaration of an area protected by a Section 19 (Dog Management Policy) Declaration. b. The desirability of gate-way signage at the start of the peninsula. c. Any radical approach to reduce risk to Penguins including exclusion of domestic pets from the protected areas. 	<p>In progress.</p> <p>Officers have attended multiple meetings with P&W and interested group. Friends of Low Head Penguin Group seeking to become branch of Wildcare Australia</p>
108/19	25/06/19	<p>Capital Works Program for the 2019/2020 Financial Year</p> <ol style="list-style-type: none"> a) That the Capital Works program expenditure for the 2019/2020 financial year and the carry forward capital works as reported be approved and adopted; and b) Council does not incur any expenditure in regards to the Mountain Bike Trail and Regent Square Development Stage Two and beyond, capital projects until the funding deed with the Federal Government is signed for the full value of the application being \$4.4m and \$2.45m respectively. 	<p>Completed.</p> <p>In progress (as per resolution 146/19 to be listed).</p>
113/19	25/06/19	<p>Request for Annual Contribution – Just Cats That Council:</p> <ol style="list-style-type: none"> 1. Does not support an annual contribution of \$10,000 to Just Cats Tasmania. 2. Council discusses the development of its own cat management practices at an upcoming workshop. 	To be workshopped.
169/19	24/09/19	<p>Great Regional City Challenge Trial That Council:</p> <ol style="list-style-type: none"> 1. provide a financial contribution of \$2,120 to Community Led Impact Partnerships Pty Ltd (CLIP) for the delivery of a <i>Great Regional City Challenge</i> trial until 30 June 2021; and 2. a comprehensive report be provided from CLIP to all funding partners at the completion of the trial fully outlining the details of the challenge and assessing whether the project objectives have been achieved. 	In progress.

Min No.	Date	Motion	Action
006/20	28/01/20	Council Motions That Council <ol style="list-style-type: none"> removes Council motions numbered 339/14; 046/18 and 026/19 from the Outstanding Council Motion list; and update Council's Road Hierarchy documentation and continue to advocate for funding for priority projects including the Dalrymple Road and The Glen Road. 	Completed. Ongoing.
067/20	28/04/20	Future Quarterly Reports That all future quarterly reports be presented to a workshop for discussion prior to presentation to the next Ordinary Council meeting.	Ongoing.
084/20	26/05/20	Community Pride in George Town Municipality That Council: <ol style="list-style-type: none"> Endorse the <i>Community Pride in George Town Municipality: Recommendations for Enhancing our Community Pride</i> as attached noting that funding of recommendations is subject to future budget considerations, grant and external funding opportunities. 	Ongoing.
086/20	26/05/20	Notice of Motion – Submission on Legislation Changes by Council That Council Management bring all proposed Legislation changes that have a direct impact on the role of a Councillor to a workshop for Councillors to determine whether they would like to make a submission, rather than Council officers making that determination on our behalf.	Ongoing – completed.
100/20	23/06/20	Notice of Motion – Domestic/Family and Sexual Violence Strategy – Cr Brooks That Council develops a Domestic /Family and Sexual Violence Strategy in order to demonstrate our commitment to making our community safer for everyone impacted by the trauma of violence and that Council formally commits to working with Police, Community Service organisations and housing providers on not only addressing but stamping out this insidious societal problem.	In progress.
124/20	25/08/20	Local Roads and Community Infrastructure Program That Council: <ol style="list-style-type: none"> approves the development subject to relevant approval processes of the East Beach All Abilities Recreation Area through the funding from Local Roads and Community Infrastructure Program. 	In progress.
142/20	22/09/20	Community Consultation on Proposed Transfer of Ownership and Management of the Bass and Flinders Centre to George Town Council That Council: <ol style="list-style-type: none"> Conduct community consultation for 28 days on the offer from George Town Norfolk Pty Ltd to gift their assets, namely the Bass and Flinders Centre and its contents, to the Council, to ensure ongoing access to the public of the Centre and its collection. 	In progress.
161/20	27/10/20	Local Government Code of Conduct – Determination Report – Barraclough V Kieser That Council: <ol style="list-style-type: none"> Receives and notes the Local Government Code of Conduct Panel's Determination Report attached to this report and relating to the Code of Conduct complaint against Councillor Greg Kieser; and Notes the tabling of the Determination Report in accordance with s.28ZK(4) of the Local Government Act 1993. 	Completed.
162/20	27/10/20	Local Government Code of Conduct – Determination Report – Kieser V Barwick That Council: <ol style="list-style-type: none"> Receives and notes the Local Government Code of Conduct Panel's Determination Report attached to this report and relating to the Code of Conduct complaint against Councillor Heather Barwick; and Notes the tabling of the Determination Report in accordance with s.28ZK(4) of the Local Government Act 1993. 	Completed.
167/20	27/10/20	Audio Recordings of Council Ordinary and Special Meetings – Cr Barwick That all future audio recordings of George Town Council ordinary and special meetings aim to be put on the council website within two working days of the meeting.	Ongoing.
170/20	27/10/20	Placemaking Committee Project “Bog Beautiful Trail” That Council: <ol style="list-style-type: none"> approves the “Bog Beautiful Trail” project to be completed at Elizabeth Street, East Beach and Lagoon Beach public amenities; and 	Completed.

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		2. commence community consultation for 14 days for feedback on the artists design for Elizabeth Street amenities.																																																																																																										
171/20	27/10/20	George Town Community Safety Committee – Draft Community Safety Plan 2020-2023 That Council: 1. Adopts the Draft George Town Community Safety Plan 2020-2023.	Completed.																																																																																																									
178/20	10/11/20	Annual Report 2019/2020 That Council adopts the 2019/2020 Annual Report.	Completed.																																																																																																									
179/20	10/11/20	Transition of Ownership and Operations of the Bass and Flinders Centre from George Town Norfolk Pty Ltd to George Town Council Council take over the Bass and Flinders Centre and its assets from George Town Norfolk Pty Ltd and authorise the General Manager to negotiate an appropriate settlement with a motion to comeback to Council for final authorisation.	In progress.																																																																																																									
186/20	24/11/20	Council Meeting/Workshop Schedule – 2021 Endorse the proposed meeting and workshop schedule option 1 as presented in Table One <table><tr><th>COUNCIL MEETING/WORKSHOP</th><th>DATE</th><th>TIME</th></tr><tr><td>Workshop</td><td>Tuesday 12 January</td><td>9.00am</td></tr><tr><td>Workshop</td><td>Wednesday 27 January</td><td>9.00am</td></tr><tr><td>Council Meeting</td><td>Wednesday 27 January</td><td>1.00pm</td></tr><tr><td>Workshop</td><td>Tuesday 9 February</td><td>9.00am</td></tr><tr><td>Workshop</td><td>Tuesday 23 February</td><td>9.00am</td></tr><tr><td>Council Meeting</td><td>Tuesday 23 February</td><td>1.00pm</td></tr><tr><td>Workshop</td><td>Tuesday 9 March</td><td>9.00am</td></tr><tr><td>Budget Workshop</td><td>Tuesday 16 March</td><td>9.00am</td></tr><tr><td>Workshop</td><td>Tuesday 23 March</td><td>9.00am</td></tr><tr><td>Council Meeting</td><td>Tuesday 23 March</td><td>1.00pm</td></tr><tr><td>Workshop</td><td>Tuesday 13 April</td><td>9.00am</td></tr><tr><td>Budget Workshop</td><td>Tuesday 20 April</td><td>9.00am</td></tr><tr><td>Workshop</td><td>Tuesday 27 April</td><td>9.00am</td></tr><tr><td>Council Meeting</td><td>Tuesday 27 April</td><td>1.00pm</td></tr><tr><td>Workshop</td><td>Tuesday 11 May</td><td>9.00am</td></tr><tr><td>Workshop</td><td>Tuesday 25 May</td><td>9.00am</td></tr><tr><td>Council Meeting</td><td>Tuesday 25 May</td><td>1.00pm</td></tr><tr><td>Workshop</td><td>Tuesday 8 June</td><td>9.00am</td></tr><tr><td>Workshop</td><td>Tuesday 22 June</td><td>9.00am</td></tr><tr><td>Council Meeting</td><td>Tuesday 22 June</td><td>1.00pm</td></tr><tr><td>Workshop</td><td>Tuesday 13 July</td><td>9.00am</td></tr><tr><td>Workshop</td><td>Tuesday 27 July</td><td>9.00am</td></tr><tr><td>Council Meeting</td><td>Tuesday 27 July</td><td>1.00pm</td></tr><tr><td>Workshop</td><td>Tuesday 10 August</td><td>9.00am</td></tr><tr><td>Workshop</td><td>Tuesday 24 August</td><td>9.00am</td></tr><tr><td>Council Meeting</td><td>Tuesday 24 August</td><td>1.00pm</td></tr><tr><td>Workshop</td><td>Tuesday 14 September</td><td>9.00am</td></tr><tr><td>Workshop</td><td>Tuesday 28 September</td><td>9.00am</td></tr><tr><td>Council Meeting</td><td>Tuesday 28 September</td><td>1.00pm</td></tr><tr><td>Workshop</td><td>Tuesday 12 October</td><td>9.00am</td></tr><tr><td>Workshop</td><td>Tuesday 26 October</td><td>9.00am</td></tr><tr><td>Council Meeting</td><td>Tuesday 26 October</td><td>1.00pm</td></tr><tr><td>Workshop</td><td>Tuesday 9 November</td><td>9.00am</td></tr><tr><td>Annual General Meeting</td><td>Thursday 11 November</td><td>6.00pm</td></tr></table>	COUNCIL MEETING/WORKSHOP	DATE	TIME	Workshop	Tuesday 12 January	9.00am	Workshop	Wednesday 27 January	9.00am	Council Meeting	Wednesday 27 January	1.00pm	Workshop	Tuesday 9 February	9.00am	Workshop	Tuesday 23 February	9.00am	Council Meeting	Tuesday 23 February	1.00pm	Workshop	Tuesday 9 March	9.00am	Budget Workshop	Tuesday 16 March	9.00am	Workshop	Tuesday 23 March	9.00am	Council Meeting	Tuesday 23 March	1.00pm	Workshop	Tuesday 13 April	9.00am	Budget Workshop	Tuesday 20 April	9.00am	Workshop	Tuesday 27 April	9.00am	Council Meeting	Tuesday 27 April	1.00pm	Workshop	Tuesday 11 May	9.00am	Workshop	Tuesday 25 May	9.00am	Council Meeting	Tuesday 25 May	1.00pm	Workshop	Tuesday 8 June	9.00am	Workshop	Tuesday 22 June	9.00am	Council Meeting	Tuesday 22 June	1.00pm	Workshop	Tuesday 13 July	9.00am	Workshop	Tuesday 27 July	9.00am	Council Meeting	Tuesday 27 July	1.00pm	Workshop	Tuesday 10 August	9.00am	Workshop	Tuesday 24 August	9.00am	Council Meeting	Tuesday 24 August	1.00pm	Workshop	Tuesday 14 September	9.00am	Workshop	Tuesday 28 September	9.00am	Council Meeting	Tuesday 28 September	1.00pm	Workshop	Tuesday 12 October	9.00am	Workshop	Tuesday 26 October	9.00am	Council Meeting	Tuesday 26 October	1.00pm	Workshop	Tuesday 9 November	9.00am	Annual General Meeting	Thursday 11 November	6.00pm	Completed.
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187/20	24/11/20	Live Streaming of Public Council meetings That the General Manager provide Councillors with the potential cost of establishing and running live streaming of public Council meetings for consideration at the next earliest workshop.	In progress.															
188/20	24/11/20	LGAT General Meeting 3 December 2020 That Council determines that the Mayor be authorised to vote at the LGAT 2020 General Meeting in accordance with Council’s strategic direction, policy and Council resolutions with due consideration of any conference debate on items listed for decision at that meeting;	Completed.															
189/20	24/11/20	Quarterly Performance Report – 1st July 2020 – 30th September 2020 That Council: 1. Receives the George Town Council 1 st Quarter Performance Report 1 st July 2020 – 30 th September 2020; and 2. Provides public access to the report as part of Council’s ongoing good governance.	Completed.															
208/20	15/12/20	Confidential - Transition of Ownership and Operations of the Bass and Flinders Centre from Norfolk Pty Ltd to George Town Council <i>As per resolution.</i>	Completed.															
209/20	15/12/20	Out of Closed Meeting That Council 1. moves out of Closed Meeting at 6.50 pm and endorse those decisions taken while in Closed Meeting and the information remains Confidential. 2. authorises the General Manager at his discretion to release the decision of council at Agenda Item 18.3 at an appropriate time.	Ongoing.															

ANNEX B – OUTSTANDING AUDIT PANEL ACTIONS

Outstanding Actions

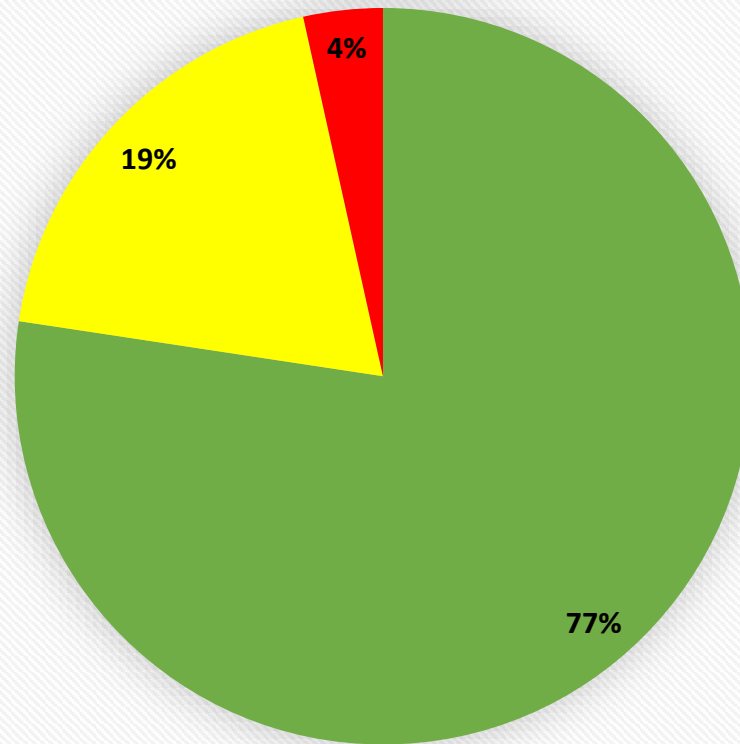
Asset Management Strategy –

As reported at the September Audit Panel Meeting, Council has recently acquired the former RSL building as a strategic asset purchase and following community consultation with regard has now moved to take over the Bass and Flinders Centre. Currently, the transfer of ownership is being finalised and is not expected to be completed until the new year. The Master Plan Review of the Sports Complex in George Town, is also yet to be finalised. Accordingly, Council Officers will undertake a review of the Asset Management Plans when these matters are finalised and can be reflected in the plans and will at that time provide a report and Asset Management Strategy review to Audit Panel.

Financial Strategy

Audit Panel requested a further review of Council's financial strategy when last presented. Council officers intend to review the strategy and long-term financial plan prior to Budget preparation for 2021/2022. Both items for Audit Panels review in March 2021, prior to going to Council for adoption.

Annual Plan 2020-2021 - 2nd Quarter Progress Report (1 Oct - 31 Dec)



■ On Track (89) ■ Behind (22) ■ Off Track (4)

OFFICE OF THE GENERAL MANAGER

	Desired Outcome	Strategic Priorities	Actions	Responsible Manager	Progress %	1st Quarter (September)	Progress %	2nd Quarter (December)
Community Pride	All are valued and included	Moving towards genuine reconciliation	Consider development of Reconciliation Action Plan	General Manager	25%	Engaged Reconciliation to undertake a RAP.	50%	Reconciliation Tas has been appointment
	A strong, recognisable, positive reputation	Developing and promoting a new 'capital' brand and associated program for George Town, focusing on strengths and aspirations and leveraging the stories of the area's people	Advocate and seek funding for implementation of Interpretation Strategy	General Manager	>15%	Work continuing Advocacy document and actively seeking grant opportunities.	50%	Work continuing Advocacy document and actively seeking grant opportunities.
		Promoting the area as the place to live, work, play and invest	Develop a Liveability Prospectus that showcases the municipality to target and attract new residents	General Manager	25%	GM in discussions with NTDC on a regional approach to liveability	50%	GM in discussions with NTDC on a regional approach to liveability
	Safe and Secure Communities	Focusing on prevention	Continue to support the George Town Community Safety Committee	Executive Support and Governance Officer	25%	Administrative support continues to be provided.	50%	Ongoing

Prosperity	Employment prospects for all ages	Continuing to transition the local economy from heavy industries to advanced manufacturing, renewable energies, area branded produce and niche products	Partner with KEEN and local employment agencies to explore local employment initiatives	Manager People, Performance and Governance	25%	Internship through Employment Plus leading to employment with KEEN, in support of GTC. Other initiatives being explored.	50%	We have a number of KEEN employees at present including a traineeship in Waste Asset Management
			Continue to work with the BBAMZ to strengthen industry and job growth	General Manager	25%	GM is Director on inaugural board of BBAMZ. BBAMZ has become incorporated 25th Sep 20	50%	Ongoing
		Incorporating the participatory economy into our prosperity	Support Northern Workforce Development Initiative to match skills with jobs	Manager People, Performance and Governance	>15%	Early stages of discussions. Actions external to Council being progressed. TCF funding secured for appointment of facilitator	50%	Continue to provide support as requested. Engaging with other workforce development initiatives in the Allied Health Sector as well.
	Employability skills in young people	Building understanding of work and working	Support the Future Impact Group to secure funding to implement local social enterprise, skills enhancement and alternate	General Manager	25%	\$1,000,000 funding secured and announced.	50%	

			pathways to employment					
		Advocate for piloting of the George Town internet of things project	Explore opportunities to host internships for local unemployed or university undergraduate work experience	Manager People, Performance and Governance	25%	Recent completion of Federal PaTH internship program. Further discussions on continuing with program and finding suitable tasks being undertaken.	>35%	Internship opportunities halted due to external agency COVID insurance requirements.
	World renowned Advanced Manufacturing Zone including hydrogen energy plant	Taking pride in, advocating for and promoting the Bell Bay Advanced Manufacturing Zone	Continue to participate in the Bell Bay Advanced Manufacturing Zone sub-committee	General Manager	25%	Sub-Committee has been superseded by incorporation. GM on Board of Directors of new entity.	50%	Ongoing GM is Non-Executive board member
		Securing the Hydrogen production facility	Advocate for hydrogen plant/s and hub within the Bell Bay Industrial Precinct	General Manager	25%	Ongoing. Mayor and GM have made representations to Energy Minister.	50%	Have provided support for BBAMZ application to NERA for H2 Cluster
		Moving to a circular economy	Partner with regional Councils, NTWMG and NTDC on circular economy grants program	General Manager	25%	Program launched. Assessments to occur in second quarter.	50%	

		Becoming a Centre of Excellence for green technology		General Manager	25%	Ongoing. Mayor and GM have made representations to Energy Minister.	50%	
	Supported entrepreneurial endeavours and start-ups	Attracting start-ups and entrepreneurial endeavours to the area	Explore associated business enterprises that compliment or support hydrogen manufacturing that may seek relocation or start up at Bell Bay	General Manager	>15%	Ongoing. GM in discussions with hydrogen proponents and BBAMZ Northern Workforce Development Officer about potential opportunities	50%	
	Community of learners	Providing a variety of learning environments and approaches.	Continue to support professional development of sector through participation in LGPro	General Manager	25%	GM continues to represent the sector as a board member of LGPro, with Senior Staff membership increasing	50%	
		Providing pathways to employment: training, work experience, mentoring and coaching in the new 'sunrise' industries, social enterprises and the	Implement organisational leadership training program	Manager People, Performance and Governance	25%	Initial Planning being conducted, and budget allocated	50%	Ongoing

		participatory economy.						
			Explore Cultural Awareness Training Programs for staff and elected members	Manager People, Performance and Governance	25%	Discussions and quotes from providers obtained. Scheduling being undertaken.	50%	Scheduled for next quarter
			Explore Mental Health First Aid training for staff and elected members	Manager People, Performance and Governance	25%	Discussions and quotes from providers obtained. Scheduling being undertaken.	50%	Scheduled for next quarter
	Increased population across the municipality	Attracting workforce aged people with skills in gap areas	Continue partnership with NTDC to implement Population Strategy initiatives including the development of a Welcome/Settlement Strategy	General Manager	25%	Ongoing	50%	Ongoing
		Focusing on those who can come and start their own enterprises and businesses	Develop a Liveability Prospectus that showcases the municipality to target and attract new residents	General Manager	25%	GM in discussions with NTDC on a regional approach to liveability	50%	NTDC have agreed to regional approach

	Local shops and cafes thrive and respond to local and visitor needs	Focusing on 'Support Local; Buy Local; Employ Local'	Maintain participation in George Town Chamber of Commerce.	General Manager	25%	Ongoing	50%	ongoing
			Support local and regional efforts in economic stimulus and recovery	General Manager	25%	GM continuing to engage multiple forums. GTC delivered business support grants through COVID relief package	50%	Second round of business grants to be released in Q3

Progressive	Communities have agreed strategic plans	Supporting Progress Associations to achieve their annual priorities	Continue Mayor's Roadshow Program to engage outlying areas	Executive Support and Governance Officer	25%	Ongoing.	50%	Ongoing
	Community celebrations build the areas reputation	Programming to avoid clashes of dates	Consider development of Reconciliation Action Plan.	General Manager	25%	Reconciliation Tasmania engaged to develop Reconciliation Action Plan	50%	RT have been engaged
	Public infrastructure relevant to needs	Maintaining access to quality health, well-being, education and training	Seek funding for the development of a George Town Airport Master Plan and Economic Opportunities Analysis.	General Manager	25%	Ongoing development for inclusion in advocacy document	50%	No funding opportunities identified to date

Leadership and Governance	A culture of engagement and participation	Trusted, transparent and inclusive community engagement processes	Continue collaboration with Aboriginal elders and the historical society regarding Regent Square.	General Manager	25%	Ongoing.	50%	Agreement on design for gathering space complete
		Engaging over things that matter to the community			25%	Consultation Framework Adopted by Council and in use. Ongoing.	50%	Adopted and ongoing
		Including young people in all engagement			25%	GM in consultation with community groups to improve Youth engagement and services. Ongoing.	50%	GM partnering with FIG and Beacon and Port Dalrymple on Youth Programs. Also supported TCF application for Youth Officer
		Understanding processes and participating in decision making			25%	Ongoing engagement through framework, and participation in media call-ins with Tamar FM.	50%	
		Engaging with others to ensure no duplication or scheduling clashes			25%	Ongoing, with Council increasing participation in community groups and organisations.	50%	

	Leadership across the community	Building community leadership capability	Ensure representatives from Council's Leadership Team support community groups through participation at meetings where appropriate.	General Manager	25%	Ongoing, with Council increasing participation in community groups and organisations.	50%	Ongoing, with Council increasing participation in community groups and organisations.
			Continue to report transparently on Council performance.	General Manager	25%	Quarterly reports implemented. Community engagement through media.	50%	Quarterly reports implemented. Community engagement through media.
			Develop Domestic/Family & Sexual Violence Strategy	General Manager	25%	Motion adopted; initial planning being undertaken.	50%	Regional approach now being considered
	Positive and productive working relationship with all levels of government and their agencies	Ensuring the area's needs and priorities are understood	Maintain positive working relationships with federal and state members of parliament.	General Manager	25%	Mayor and GM continue to engage regularly with Federal and State counterparts to advocate for the municipality.	50%	Mayor and GM continue to engage regularly with Federal and State counterparts to advocate for the municipality.

		Understanding the outcomes and directions sought by all levels of government	Encourage collaboration across regional councils.	General Manager	25%	Continued participation in LGAT, NTDC, and other local government forums across multiple service areas.	50%	Continued participation in LGAT, NTDC, and other local government forums across multiple service areas.
		Building skills in attracting funding and investment	Continue participation on the Community and Business Advisory Group to the City Deal executive Board to facilitate an all government approach to building a world class region.	General Manager	25%	Ongoing	50%	Continued participation on the Community and Business Advisory Group to the City Deal executive Board to facilitate an all government approach to building a world class region.
			Continue to participation in LGAT events and programs.	General Manager	25%	Ongoing	50%	GM presented at conference
			Continue representation at Annual National General Assembly of Local Government.	General Manager	25%	Ongoing. Physical participation subject to COVID restrictions	50%	Ongoing. Physical participation subject to COVID restrictions

	Collaborative working relationships with neighbouring Councils in the region and regional organisations	Playing an active role in regional development	Participate in the review of the Greater Launceston Transformation Project.	General Manager	25%	Ongoing	50%	ongoing
		Responding collaboratively to regional initiatives	Support local and regional efforts in economic stimulus and recovery.	General Manager	25%	Delivery of COVID relief Business grants	50%	Second round of business grants to be released in Q3

Desired Outcome	Strategic Priorities	Actions	Responsible Manager	Progress %	1st Quarter (September)	Progress %	2nd Quarter (December)	
Community Pride								
	Responsive emergency services	Having enough professional, para-professional and volunteer emergency services personnel and equipment	Review Council's emergency management arrangements	Manager Corporate Services & Finance	<15%	To commence in second quarter	>35%	Council EMC is actively involved in Regional and State EM, has participated in the review of the Bushfire Mitigation reform. EM Review to be completed by 30 June 2021
		Maintaining equipment		Manager Corporate Services & Finance	<15%	To commence in second quarter	50%	Ongoing

		Working together with all other agencies for prevention and if necessary co-ordinated responses	Continue participation in municipal and regional emergency management planning with relevant agencies	Manager Corporate Services & Finance	25%	Regular attendance by Councils Emergency Management Co-ordinator at meetings at all levels.	50%	Regular attendance by Councils Emergency Management Co-ordinator at meetings at all levels.
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Progressive	Communities have agreed strategic plans	Making sure communities remain connected, engaged and empowered	Support outlying community groups through the implementation of user group agreements	Manager Corporate Services & Finance	25%	Consultation with Sporting organisations has commenced, user agreements are scheduled to be completed by 31/12/2020 for these groups. Consultation with Community groups will be scheduled during early 2021.	>35%	Meetings being held with Community groups throughout January on track to have sign off by end of third quarter for these.
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Leadership and Governance	Difficult issues are managed in an open manner without conflict.	Building capacity in change management, understanding and responding to complexity	Financial statements as per the Accounting standards	Manager Corporate Services & Finance	25%	Completed Councils financials statement have been audited by Tasmanian Audit Office.	50%	Completed Councils financials statement have been audited by Tasmanian Audit Office.
		Fostering courage, kindness and determination in working through challenges and opportunities	Rating Policy - Conduct community consultation.	Manager Corporate Services & Finance	<15%	Yet to be commenced	50%	Report to Council in February - community consultation for 28 days in March 2021
		Communicating well	Implementation of the IT Strategy and Framework	Manager Corporate Services & Finance	25%	In progress	>35%	In progress
			Participate in regional procurement process for new corporate software solution	Manager Corporate Services & Finance	25%	In progress	>35%	in progress

DEPARTMENT OF DEVELOPMENT AND ENVIRONMENT

	Desired Outcome	Strategic Priorities	Actions	Responsible Manager	Progress %	1st Quarter (September)	Progress %	2nd Quarter (December)
Community Pride	All are valued and included	Working towards removing all barriers to participation in community life	Adoption and commencement of incorporation of Diversity, Equitable Access and Inclusion Policy into all of Council's actions.	Manager Development Services and Environment	>15%	The draft policy has been discussed in detail at a Council workshop and will be going out for public comment in October. Incorporation of its intentions is being actively promoted within any internal discussions	<35%	This policy public consultation process was temporary postponed due to staffing over this period in both D&E and LCC. will be recommended during 3rd Q
	All communities take pride in place	Improving maintenance of public spaces particularly the entrances to the municipality and communities	Continue to develop and promote responsible dog ownership	Manager Development Services and Environment	>15%	this is ongoing and is promoted by our compliance officers as opportunity presents. Macca (our responsible dog ownership mascot) continues to post comments and find opportunities to promote responsible dog ownership.	>35%	as per previous quarter

	Safe and secure communities	Making George Town drug free with no crime	Incorporate good design to 'design out crime', 'design for inclusion' when planning works and infrastructure	Manager Development Services and Environment; Manager Infrastructure & Works	>15%	this is an ongoing role which is promoted as opportunities present	>35%	as per previous quarter
	Responsive emergency services	Having enough professional, para-professional and volunteer emergency services personnel and equipment	Investigate opportunities and develop a plan for improving Council's response to mitigating bushfire risk through the abatement process	Manager Development and Environment	>15%	Council has held discussions with TFS in relation to progressing this and has recently engaged a bushfire mitigation planner to prepare a Bushfire Management Plan for the Old Weymouth Caravan Park. Since developing this action, a draft "Bushfire Mitigation Bill" (currently open for consultation), has been prepared by Government. This will guide us going forward.	>35%	Draft bushfire mitigation plan has been developed, with second stage to commence later this year. Further action will be based upon the 'Bushfire Mitigation Bill'

Prosperity	Employment prospects for all ages	Increasing internet connection within the community		Manager Development and Environment	25%			
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Progressive	Persons with special needs have local access to needed services	Understanding local needs and service gaps	Diversity, Equitable Access and Inclusion Policy adopted by Council	Manager Development Services and Environment	>15%	The draft policy has been discussed in detail at a Council workshop and will be going out for public comment in October	<35%	see above comments
	Public infrastructure relevant to needs	Maintaining access to quality health, well-being, education and training	Incorporate the Diversity, Equitable Access and Inclusion Policy into all considerations.	Manager Development Services and Environment	>15%	While a formal policy is yet to be implemented, the philosophy is being promoted within all conversations with relevant officers and managers	>35%	this is ongoing informally

Leadership and Governance	Planning and regulatory responsibilities are undertaken fairly and openly	Building knowledge and understanding of planning and regulatory responsibilities and processes	Adopt revised Hillwood Structure Plan	Manager Development Services and Environment	>15%	Consultants are finalising the draft and will be providing an update on expected timeframes in early October	>35%	It is expected the draft Hillwood Structure Plan will be presented to a Council Workshop in early February
		Compliance customer service standards and processes	Adopt George Town Structure Plan.	Manager Development Services and Environment	>15%	Consultants are finalising the draft and will be providing an update on expected timeframes in early October	>35%	Consultant will be presenting the draft GT Structure Plan to a Council Workshop in Early February

			Undertake Service Review of the Development & Environment Department to ensure contemporary and customer driven outcomes are achieved	Manager Development Services and Environment	>15%	This is ongoing, with informal ongoing discussions occurring within the department.	>35%	as per previous quarter
			Develop an 'open for business' campaign for building, planning and food services that builds on Council's pro-development reputation and encourages greater investment.	Manager Development Services and Environment	>15%	While this has not yet commenced formally, it is being actively pursued through networking opportunities. With current levels of interest within this municipality, the focus is on servicing these customers.	>35%	as per previous quarter
			Continue to provide Building Surveying Services as an option to customers within our municipality.	Manager Development Services and Environment	>15%	While this is ongoing, Council has recently employed a casual compliance officer with building inspection ability, as we continue to build our resilience and ability to service our community in a timely manner	>35%	this is ongoing and proactive

			Consider introduction of By-Laws	Manager Development Services and Environment	<15%	This has not yet commenced. it will be progressed as resources permit	<35%	as per previous quarter
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DEPARTMENT OF WORKS AND INFRASTRUCTURE

	Desired Outcome	Strategic Priorities	Actions	Responsible Manager	Progress %	1st Quarter (September)	Progress %	2nd Quarter (December)
Community Pride	All are valued and included	Including and acknowledging the contribution of our Aboriginal community members	Incorporate co-designed Aboriginal gathering space into the redevelopment of Regent Square	Manager Infrastructure & Works	25%	continue consultation with local aboriginal groups	50%	Arranging Meeting to finalise proposed designs
	All communities take pride in place	Maintaining public spaces so they are clean, tidy and appealing	Consider additional horticulture apprenticeship program and/or civil works traineeship program to enhance maintenance and amenity	Manager Infrastructure & Works	25%	Horticultural trainee engaged and Parks Team leader	50%	continue to apply a higher level of service delivery to open space areas
		Developing well-designed public spaces which are attractive, safe and support the area's identity and reputation	Continue support of NRM, Tamar NRM, TEER and local weed eradication programs.	Manager Infrastructure & Works	25%	continue to attend Tamar NRM Management meetings and provide advocacy and support to various groups	50%	

		Improving maintenance of public spaces particularly the entrances to the municipality and communities	Continue to develop local area plans in conjunction with relevant communities to guide good development of public spaces	Manager Infrastructure & Works	25%	continue to develop rolling maintenance plans including street tree planting	50%	Continue street tree planting programme
		Working on weed eradication and zero tolerance for littering	Investigate means of minimising the dumping of rubbish within our natural environment (how do we build a sense of pride and respect).	Manager Infrastructure & Works	25%	continue working with crown land services related to litter control and weed management	50%	

Prosperity	Employability skills in young people	Building the employability skills of young people	Continue to participate in the Greater Launceston City Deal Project including support of local IoT initiatives	Manager Infrastructure & Works	25%	provided input into the greater Launceston transport plan	50%	
	Sustainable and innovative waste management	Managing waste sustainably	Continue active participation in the Northern Tasmania Waste Management Group	Manager Infrastructure & Works	25%	continued to participate in the Northern Waste Management group	50%	Continue to support the Northern waste group

		Supporting value adding to waste management and circular economy endeavours	Explore resource recover opportunities	Manager Infrastructure & Works	25%	continue to explore all options for waste recycling initiatives	50%	hold regular meetings to keep abreast of any new initiatives
			Implementation of cloud-based resource trading platform ASPIRE	Manager Infrastructure & Works	25%	Council has committed to the Aspire Programme	50%	actively promote the Aspire platform
			Support local, regional and statewide Circular Economy initiatives	Manager Infrastructure & Works	25%	ongoing	50%	Ongoing
		Establishing 'Tinder for Waste'	Continue to monitor FOGO waste initiatives	Manager Infrastructure & Works	25%	business case being developed for FOGO	>35%	exploring options

Progressive	Recreational opportunities for all	Developing well-designed and maintained recreational facilities – shared pathways, tracks, trails, exercise stations – all ages, all abilities	Commence construction of the mountain bike trail.	Manager Infrastructure & Works	25%	MBT soon to commence	50%	MBT commenced construction on Mt George
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		Completing the Mountain Bike Trail ensuring there are levels appropriate for beginners and families	Ensure a Stage One of mountain bike trails and associated infrastructure are open to the public	Manager Infrastructure & Works	<15%		>35%	
	Public infrastructure relevant to needs	Making sure the place works well through good design, safety standards asset management and ongoing maintenance	Deliver minimum 85% of capital works programme	Manager Infrastructure & Works	25%	Capital works programme rollout progressing well	50%	Capital programme progressing
		Understanding priorities and scheduling responses	Continue to ensure cost effective and sustainable waste management services are delivered across the municipality	Manager Infrastructure & Works	25%	continue to review all services related to waste	50%	
		Maintaining access to quality health, well-being, education and training	Review and implement service level agreements across all asset classes	Manager Infrastructure & Works	<15%	not yet started to commence in second quarter	>35%	Service level requirements for all asset classes are being reviewed

			Complete construction milestones of Regent Square Master Plan in accord with deed.	Manager Infrastructure & Works	25%	Milestones for regent Square are on target at this stage	50%	Playground stage II has been opened to the public
			Commence implementation of the 10-year roads programme	Manager Infrastructure & Works	25%	Planning underway for commencement of Dalrymple road upgrade	50%	Tender for Road Re -Hab and replacement of bridges will commence soon

Leadership and Governance	Collaborative working relationships with neighbouring Councils in the region and regional organisations	Responding collaboratively to regional initiatives	Participate in the review of the Greater Launceston Transport Plan.	Manager Infrastructure & Works	25%	works completed	50%	
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DEPARTMENT OF LIVEABLE AND CONNECTED COMMUNITIES

	Desired Outcome	Strategic Priorities	Actions	Responsible Manager	Progress %	1st Quarter (September)	Progress %	2nd Quarter (December)
Community Pride	All are valued and included	Taking a 'whole of community; approach to everything	Administration of Community Recovery Grants as part of Council's response to Covid-19 social recovery	Manager Liveable and Connected Communities	25%	Round 1 Business grant funding \$80K allocated and all Deeds and required paperwork have been administered and most funding supplied. Event Recovery Grant Deeds have been issued and funding supplied. Lifestyle recovery all Grant Deeds have been administered awaiting some paperwork.	50%	Round Two to commence in Q3
		Communicating so everyone knows what each group is doing	Commit to use the Community Consultation Framework to establish methods of engagement, with aim of collecting genuine cross community views.	Manager Liveable and Connected Communities	25%	Community Consultation Framework has been adopted and used on all community consultation.	50%	Community Consultation Framework has been adopted and used on all community consultation.
	All communities take pride in place	Supporting the plans of Progress Associations	Continue to support the Community Pride Initiative in partnership with the Future Impact Group	Manager Liveable and Connected Communities; General Manager	25%	Attending meetings and an active member of both the FILT and Community Pride Group	50%	Attending meetings and an active member of both the FILT and Community Pride Group

		Developing well-designed public spaces which are attractive, safe and support the area's identity and reputation	Continue to support the Placemaking Committee to develop a sense of place and an all-inclusive social inclusion living environment	Manager Liveable and Connected Communities	25%	Collaborating with the Placemaking Committee. Recently started attending monthly meetings. Interacting in decision making, offering considered responses with a focus on municipal identity	50%	Collaborating with the Placemaking Committee. Recently started attending monthly meetings. Interacting in decision making, offering considered responses with a focus on municipal identity
	A strong, recognisable, positive reputation	Branding our produce and products	Partner with Brand Tas on potential municipal branding	Manager Liveable and Connected Communities	25%	Collaboration with Brand Tas has not commenced, on hold until ACE is appointed	<35%	ACE to be appointed in Q3
			Work with West Tamar Council to ensure East Tamar is represented in the Tamar Valley brand and website	Manager Liveable and Connected Communities	<15%	Collaboration with Brand Tas has not commenced, on hold until ACE is appointed	<35%	ACE to be appointed in Q3

		Promoting the area as the place to live, work, play and invest	Continue to enhance Council's media presence and reach	Manager Liveability and Connected Communities	25%	Supported with extensive Media Releases, Newsletter and Facebook posts; including economic development and business grant stimulus, positive and initiative news stories (H2, INSPIRE) including Free Community programs HGT.	50%	Ongoing delivery
			Building on our desired reputation as a Council that is 'open for business and her to help'	Manager Liveability and Connected Communities	25%	1. News Stories https://georgetown.tas.gov.au/news/2020 2. Administration of the Covid 19 Business Grant Program	50%	Ongoing action
	Community groups work together on common goals	Working together on common goals	Continue participation in the George Town Future Impact Group a <i>local collective impact initiative</i>	Manager Liveability and Connected Communities; General Manager	25%	MLCC - Attending meetings and an active member of FILT and Community Pride Group. Outcomes: Launch winners of the Bumper Sticker art competition, acquiring funding Dept State Growth	50%	Ongoing action

		Communication proposed projects and programs to leverage opportunities, avoid duplication and keep up with what is going on	Continue to support and participate in George Town Council's Placemaking Committee in the implementation of place-based projects to enhance public spaces	Manager Liveability and Connected Communities	25%	Collaborating with the Placemaking Committee. Recently started attending monthly meetings. Interacting in decision making, offering considered responses with a focus on enhancing public spaces	50%	Ongoing action
			Continue participation in Destination Action Plan (DAP) to support local tourism endeavours	Manager Liveability and Connected Communities	25%	Attending monthly meetings as Council Representative.	50%	Ongoing Action

Prosperity	Employment prospects for all ages	Incorporating the participatory economy into our prosperity	Covid 19 Business stimulus Grants to encourage business growth or diversification and employment	Manager Liveable and Connected Community	25%	The Covid 19 Economic Stimulus business grant program had 28 applications from business owners throughout the municipal area. Many of the successful applications were focusing on increased productivity and therefore looking at increased employment opportunities for local people. The acquittals will affirm if employment opportunities have been positive. Grant program has been actioned, with a second round to open in the 2nd quarter for \$20K	50%	Waiting on project to complete and the acquittals to be submitted.
	Supported entrepreneurial endeavours and start-ups	Establishing and strengthening a start-up eco-system	Administration of Small Business Grants as part of Council's response to COVID-19 economic recovery, economic resilience and stimulus incentives	Manager Liveable and Connected Communities	25%	We have had number of new businesses apply and were successful in the first round of the COVID-19 economic recovery, economic resilience and stimulus incentives. We will encourage new businesses, start-up and diversification in round 2 of the grant program	50%	Round Two Qtr. 3 will encourage New Business Start-ups

	Community of learners	Training to respond to the needs of existing and future industry and businesses.	Continue to encourage the Community Pride Working Group to develop ongoing initiatives that align with school curriculum and deliver tangible outcomes for students and the FILT - 50 Gems videos.	Manager Liveable and Connected Communities	25%	1. Arranging for State Growth to delivery Grant writing workshops so that local business and communities can more successfully apply for funding. 2. GTM GEM videos have been embraced by Port Dalrymple and are part of the curriculum for media studies students. Education and training of students is now underway	50%	Ongoing
	Strengths-based reputation building	Focusing population attraction on the area's advantages of well-connected and supportive communities: digital advantage; community of learners	Support the Placemaking Committee on design and implementation of place-based projects to enhance public spaces	Manager Liveable and Connected Communities	25%	Collaborating & advising the Placemaking Committee on the pole project.	50%	Collaborating & advising the Placemaking Committee on the pole project.

	Tourism growth in yield	Diversifying our economy through tourism activities, increasing overnight stays and promoting existing and new experiences	Actively seek funding opportunities to develop marketing strategy that considers municipal identity and brand development, to assist in economic growth relating to population, tourism visitation and business investment	Manager Liveable and Connected Communities	25%	Continuing to source funding opportunities and apply for funding for marketing strategy and branding unfortunately is excluded from the selection criteria.	50%	Continuing to source funding opportunities and apply for funding for marketing strategy and branding unfortunately is excluded from the selection criteria.
		Incorporating the mountain bike trail into the area's experiences and working with other trails in the region to provide a more diverse and multi-levelled experiences	Development and implementation of the Mountain Bike marketing and communication strategies	Manager Liveable and Connected Communities	25%	Have sourced quotations.	50%	Walker Designs engaged

		Developing new coastal eco-experiences and building on the area's reputation as caring for our precious penguin colony	Partner with the George Town Chamber of Commerce to facilitate a bike Friendly community, prior to the launch of the Mountain Bike Trail	Manager Liveable and Connected Communities	<15%	Not actioned	50%	Completed in December
		Focusing on cultural and historic interpretation and associated experiences and the area's produce	Collaborate with Tourism Northern Tasmania to ensure adequate representation/inclusion on the planned 'Northern Drive Journey'.	Manager Liveable and Connected Communities	25%	Ongoing process, actioned through VNT and Tourism Tasmania	50%	Ongoing process actioned through VNT and Tourism Tasmania. ACE to continue the discussions Qtr. 3
		Developing a diverse range of tourism products that complement the Tasmania brand	Develop the events strategy that will facilitate and support intra and interstate visitation	Manager Liveable and Connected Communities	25%	Currently under development - research complete	<35%	To be delivered qtr. 3 now that both officers have been appointed in LCC

	Local shops and cafes thrive and respond to local and visitor needs	Promoting the involvement of local businesses in the visitor offering especially around opening hours, customer service, local produce and products	Administration of Small Business Grants as part of Council's response to COVID-19 economic recovery.	Manager Liveable and Connected Communities	25%	Round 1 Small Business grant funding of \$80K has been allocated, Deeds and associated paperwork has been administered and funding supplied to 18 applications.	50%	Have sent acquittal updates to recipients for project updates
			Support the Chamber of Commerce's 'Why Leave Town' initiative to encourage shopping locally	Manager Liveable and Connected Communities	25%	Have supported the initiative with posts on Facebook, News story on Council's website and using the cards for prizes in Council competitions.	50%	Ongoing promotion of the campaign

			Support the Future Impact Group's George Town Renew Initiative to utilise unused shops for artisan and gallery spaces	Manager Liveable and Connected Communities	25%	Continue to work with the FILT and other community groups/organisations looking for free/rental opportunities for art and gallery spaces (i.e. OCCCI)	>35%	Part of the renew George Town Project with FILT progressing slowly
			Develop a register of business operators in the municipality to be proactive in the promotion of local businesses	Manager Liveable and Connected Communities	25%	WIP - currently working on updating the website's visitor information with updated business listing with correct information re opening times, business offering, address etc.	50%	COMPLETE Updated business listing with current business information in the Visitor Info section on Council website; updated the community directory online
	Healthy, active communities	Knowing how to stay healthy and active and valuing good healthy outcomes. Eating well and staying active, and preventative health approaches	Continuation of the Healthy George Town program to support both the health and wellbeing of the community	Manager Liveable and Connected Communities	25%	Season 3 has been negotiated and programmed for implementation and launch on October 1. .	50%	Ongoing delivery of the HGT program

		Participation in recreation, arts and cultural activities	Appointment of Arts, Culture and Events Officer	Manager Liveable and Connected Communities	25%	The Art, Culture and Visitor Experience Officer position has been re advertised and original applicants contacted	50%	To complete in Qtr. 3
			Appointment of Healthy George Town Officer	Manager Liveable and Connected Communities	25%	Complete	50%	Complete

Progressive	Recreational opportunities for all	Growing participation in Active George Town and activating similar 'Active' groups throughout the municipality	Develop event strategy that promotes the municipality, encourages social and cultural cohesion and visitor economy to support the local economy.	Manager Liveable and Connected Communities	25%	Currently under development - research complete	>35%	Ongoing
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		Engaging young people in recreational activities of their choice	Continue to engage service providers to facilitate and conduct healthy and active programs in the municipality i.e. YMCA.	Manager Liveable and Connected Communities	25%	Continue to promote YMCA and RECLINK programs for young people. Including after school programs, sporting events, fishing, free equipment distribution to disadvantage youth etc.	50%	HGT conducted survey Qtr. 2 to hear youth voice in program activities. Incorporating in Season 2.
	Sporting opportunities for all	Growing participation in sporting activities	Advocate and seek funding for implementation of Sports & Recreation Strategy	Manager Liveable and Connected Communities	25%	<ol style="list-style-type: none"> 1. Applied for Grant for Basketball Rings for Graham Fairless Centre. Collaborating with Basketball Tasmania to assist in start-up of an association and rosters etc 2. Assisted Tam O'Shanter Golf Club with Grant application for carpark resurfacing 3. Continue to talk to champions regarding different sport requests tennis, netball, swimming, Nippers etc 	50%	Working on installation of BB rings in Graeme Fairless Centre and the development of basketball programs with Basketball Tas, YMCA and others. Commence discussions with Jack Jumps to host basketball programs. Consulting with community re S&R strategy and master plans

		Growing membership and leadership capabilities in sporting activities	Actively seek funding opportunities to construct female changerooms at the Hillwood Football Ground	Manager Liveable and Connected Communities	25%	Complete: A collaborative effort between multiple Council staff and the executive committee at the Hillwood Football club compiled a grant application for the construction of female change rooms at the club	50%	Ongoing - waiting to hear about the success of application
	Social infrastructure meets community needs	Developing and maintaining social infrastructure that meets the community's changing needs	Seek to develop Activation Hub comprising social enterprise initiatives and Mountain Bike Hub	Manager Liveable and Connected Communities	25%	WIP RSL acquired and to be utilised as the Activation hub Future Impact Leadership Table compiling the social enterprise model to activate as MTB hub	50%	Ongoing action
		Responding to the needs of young people	Administration and assessment of the event grants as part of the Covid 19 economic recovery program.	Manager Liveable and Connected Communities	25%	Grant applications, deeds and fund administration have been completed for Covid 19	50%	ongoing delivery

			Ensure youth are engaged in the development of the Events Strategy	Manager Liveable and Connected Communities	25%	WIP - awaiting formalisation with appointment of Art, Culture and Visitor Experience Officer	>35%	Appointment Qtr3
	Communities have agreed strategic plans	Celebrating project successes	Community groups are consulted adhering to the Consultation Framework methodology	Manager Liveable and Connected Communities	25%	WIP - Updating and modifying contact list for community groups	50%	Updated community consultation list now with municipal wide circulation to community groups/association/business etc
	Diverse and active volunteering base	Diversifying and encouraging the volunteer base	Continue to support, recognise and celebrate volunteers within Council operations and the broader community.	Manager Liveable and Connected Communities	25%	Continue to email and call meetings with the volunteers on a regular basis at the VIC. Engaging and educating on Covid 19 safety requirements, restrictions, border openings, etc. Continue to stress their importance to the visitor experience in the municipal area.	50%	ongoing action

		Actively encouraging and mentoring young people to be part of volunteering efforts around things they are interested in	Investigate the establishment of a 'volunteering GT' rewards program, redeemable through local businesses.	Manager Liveable and Connected Communities	<15%	Not started	>35%	not yet actioned - will work with ACE in Qtr. 3
	Community celebrations build the areas reputation	Using cultural and artistic celebrations to engage and build understanding of the community and region	Develop a municipal Arts & Culture Program	Manager Liveable and Connected Communities	<15%	Not started - awaiting appointment of the ACE officer for formulation	<35%	ACE to be appointed in Q3
		Growing attendance numbers by responding to new, creative ideas and improvements	Develop Event Strategy that provides whole of community benefits	Manager Liveable and Connected Communities	25%	WIP -research undertaken - awaiting appointment of the ACE officer for formulation	>35%	WIP - collaborating with ACE and S&R officers as a team